KERRISDALE
Community Centre Society

BOARD OF DIRECTORS MEETING
Wednesday, August 26, 2026
6:30 pm, Seniors Multipurpose Room
M I N U T E S

Attendance
In Person: Dorothy Chang (Chair), Miran Aziz, Robert Tudhope, Cheuck Chow, Oscar Bisnar, Claire Cheung, Dapo Ogunsola, Richard Dopson, Guest: Yee Wong
Zoom: Humaira Akhtar, Joshua Yoon, Wendy Ma, Jim Hall
Regrets: Tom Davaakhuu, Trisha Epp, Diltaj Kaur, Chad Wong-Chong
PB Staff: Ian Broadbent
Recorder: Grace Green

Call to Order
Dorothy called the meeting to order at 6:35 pm.

1. **Approval of the June Meeting Minutes**
   The Board approved the June 24th minutes electronically.

Approval of the Agenda
MOTION to approve the August 26th agenda was moved, seconded, and carried, with the addition of 6.10 Procurement (Miran).

2. **Standing Items**
2.1 **Park Board Commissioner's Update** (distributed as read)

2.2 **President's Update**
   A. **Board Resignation**: Danesse Stykalo has resigned from the Board of Directors effective July 8, 2026.
   B. **Board Members - Program Participation Update**
   The Executive Committee has approved an update to the Program Participation Policy for board members. Previously, each board member received a 50% discount for each program term. Now, the Society will offer 100% coverage for one course per term, allowing for a total of two free courses per year.

3. **Items for Information** - circulated before the meeting.
4. **Matters arising from the Minutes/Reports** (items removed from the Consent Agenda) - None

5**. Items for Decisions**
5.1. **2026/2027 Consolidated Budget for Approval**
- The Society had previously reported deficits of approximately $100,000 over the past couple of years. This year, the deficit has decreased to approximately $68,961. Ian noted that the allocation of $41,000 for the reader board is no longer needed, as it is fully operational, further reducing the deficit.
- Tumko Davaakhuu, a member of the Board and Finance Committee, created spreadsheets to compare the Society's finances over the past few years. This data provides a comprehensive overview of the current KCCS finances. The spreadsheet includes the different budgets for the

various committees, along with their respective financial requirements. Most committees received the budgets they requested for the year.

- The Society will explore alternative revenue streams to avoid future deficits. This may include raising program fees for the fitness centre, which plays a significant role in KCCS revenues (KCCS recently invested over $140,000 in new gym equipment). Other potential measures could involve raising course fees, increasing the cost of lunch meals for seniors, and reviewing the KCCS investment portfolio to minimize bank fees.

  Richard Dopson, Chair of the Seniors' Council, proposed possible revenue increases as follows:
  a. Raising the price of the $10 seniors' lunch card
  b. Increasing the fee for the $10 seniors' membership card
  c. Raising the cost of lunch meals

MOTION to approve the FY 2026-2027 consolidated budget as presented, was moved, seconded, and carried.

5.2 **Proposed New Board Members and Community Member for Approval**

MOTION to approve the appointment of Wendy Ma, Jim Hall, and Gopal Sharma as new board members until the next Annual General Meeting in February 2027 was moved, seconded, and carried.
MOTION to approve the appointment of Yee Wong as a community member of the Communications Committee was moved, seconded, and carried.

5.3 **Composition of 2026/2027 Nominating Committee**

- The 2026/2027 Nominating Committee consists of the following members: Dorothy Chang, Miran Aziz, Joshua Yoon, and one additional member.
  If you are interested in serving on this ad hoc committee, please email Dorothy.
- Dorothy will start reaching out to members whose terms end in February 2027 to confirm if they will seek re-election.

5.4 **Composition of 2026 Volunteer of the Year Committee**
The 2026 Volunteer of the Year Committee consists of the following members: Claire Cheung, Rosemary Cryer, and Dapo Ogunsola.

5.5 **2026 Holiday Party Date Confirmation**
The 2026 Holiday Party is set to take place on Tuesday, December 8, 2026.

6. **Items for Discussion**
6.1 **Finance Updates**
A. **Broome Estate Fund Policy** (distributed as read)

- The policy document was presented to the board for review. Cheuck, Miran, and Robert will meet with representatives from CIBC Investment Bank on Saturday to compare their offerings with those of our current bank, the Royal Bank of Canada. The team will provide further updates at the September board meeting, where they will seek the board's approval for the Broome Estate Fund Policy.

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- Along with selecting the most suitable investment bank for the Broome funds, the finance team will likewise implement appropriate checks and balances to protect and preserve the principal for long-term sustainability.

B. **Hiring of New Bookkeeper**

- Michelle Hu has been hired as a part-time bookkeeper, working at the centre twice a week. She will assist Sadaf with day-to-day operations and payroll, allowing Sadaf to focus on financial reporting, which better aligns with her experience.
- Ian reminded the board that once a staff member is hired and begins working at the centre, proper onboarding regarding health and occupational safety should be conducted.
  Action Item: Cheuck will inform Ian of Michelle's start date, which has not been confirmed.

6.2 **Kitchen Management Committee (KMC) Update**

- John Thomas has been hired as the new assistant cook, starting on August 21st. Betty will train John to eventually take her position as head cook when she retires in two years.
- The KMC will now focus on creating an operations manual to document key kitchen processes, ensuring that all kitchen staff are familiar with procedures before Betty retires.

6.3 **Fall Kerrisdale Days - September 12, 2026**

Grace has sent the sign-up sheet for Kerrisdale Days. Please volunteer if you have the time; it will be a fun community event.

6.4 **All Candidates Meeting - September 29 2026**

- Robert and Grace are coordinating the All Candidates Meeting scheduled for September. Seven candidates from various political parties have confirmed their attendance, and we expect to receive more confirmations as the meeting date approaches.
- Ian is researching options for renting a sound system for the event.
- Joshua, the Chair of the Youth Committee, will recruit ten youth volunteers to serve on the welcoming committee.
- The following board members will assist at the meeting: Dorothy, Oscar, Jim, Gopal and Dapo. They will be responsible for sorting audience questions.
- Robert and Dorothy will work together to recruit a moderator for the evening, potentially Trish, if she is available.

6.5 **Committee Goals Reminder**

Dorothy has sent a reminder to committee chairs about their specific committee goals. In the coming months, we will ask the chairs to submit status reports. These status reports will assist the chairs in preparing their final committee report, which will be included in the 2026 KCCS Annual Report. This report will be distributed at the February Annual General Meeting (AGM).

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6.6 **Strategic Planning Update**

- Chad has sent an email requesting input from the Board, community members, the Seniors' Council, KCCS staff, and Park Board representatives. The email asks recipients to complete an anonymous survey related to the 5-year Strategic Plan that Vantage Point is assisting the Society with. The deadline for completing the survey is August 30th.
- The responses from the survey will help Vantage Point guide the strategic planning discussions during the two workshops scheduled for September 10 and 17. The Strategic Planning Committee will send out reminders as the dates approach.

6.7 **Program Committee Update**

- The pool is reopening on September 1st.
- The fitness centre will be closed for one week in September for a deep cleaning.
- Ian and Dorothy have discussed with Park Board representatives the opening of the centre located at 2177 West 42nd Street, allocated for KCCS's use. There is no urgency to move into the centre. The priority is to complete all renovations and meet safety code requirements. The target occupancy date is at the end of February 2027, allowing programming to begin in April 2027. This centre will likely serve as the youth centre, complementing the existing seniors' centre.

6.8 **Board Development Update**

The Board Development Committee has sent an email regarding Vantage Point's Fund Development Online Course. Please email Dorothy if you are interested to register.

6.9. **Seniors Council Update**

Richard was pleased to announce the completion of the new signage for the Seniors' Centre.
Once the Council approves the signage, Richard will inform Ian accordingly.

6.10 **Procurement**

- Miran has proposed a Canada-first initiative aimed at purchasing KCCS products and establishing service agreements. He has asked the board for feedback regarding this initiative.
- Ian raised an important point: For any KCCS-funded purchases where the Society shares costs with the Park Board (such as the Play Palace inflatables, which the Society covers approximately half of the cost), requests for quotations must go through the City's procurement office. As a result, the selected vendors may not necessarily be Canadian.

MOTION to approve that any procurement of goods and services exceeding $500, which the Society fully finances, shall prioritize Canadian suppliers and vendors whenever possible.
The motion was moved, seconded, and carried.

Meeting was adjourned at 8:25 pm.
Next meeting: September 23, 2026

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