



KERRISDALE COMMUNITY CENTRE

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Jointly Operated by the Vancouver Park Board and the Kerrisdale Community Centre Society

BIRTHDAY PARTIES JOB OPPORTUNITY – JUNIOR PARTY LEADER

The Kerrisdale Community Centre is seeking an organized, energetic, and responsible individual to provide supervision and direct leadership for children's birthday parties (ages 1–10) in the role of Junior Party Leader. We are currently hiring for the following seasonal position:

Position Title: Birthday Party Leader

Term (Seasonal): Seasonal; up to 3–6 hours per week on Saturdays and Sundays, as needed*

Rate of Pay: \$18.50/hour**

*Note: This position does not have a regular weekly schedule. Hours are assigned based on birthday party bookings and staffing needs, particularly for larger parties requiring additional support.

* This position receives 4% vacation pay in addition to the hourly wage.

Responsibilities of the Junior Party Leader will include:

- ✓ communicate with senior leader on all party details
- ✓ to provide direct supervision and leadership to the children at the party
- ✓ to plan and coordinate activities and supplies related to the program
- ✓ to liaise with parents and centre staff
- ✓ to leave room(s) in order (i.e. supplies away, room clean)
- ✓ to ensure that the program is run safely
- ✓ to work with other leaders and be part of a work team

Qualifications required for the Junior Party Leader position:

- ✓ Be available to work on the weekends (Sat and/or Sun from 10:30am-1:30pm or 1:30p-4:30pm)
- ✓ Have one or more years of customer service experience or professional experience working with children
- ✓ Preferred to be enrolled in or have completed educational courses relating to child development, recreation, social services or a related field
- ✓ Employment is subject to successful clearance of Police Information Check including vulnerable sectors search
- ✓ Ability to speak a second language is an asset

Please forward your cover letter and resume via e-mail **by Sunday, May 31, 2026** to:

E-mail: trisha.pajayon@vancouver.ca

We thank all applicants but only those short-listed for an interview will be contacted.