

BOARD OF DIRECTORS MEETING

Wednesday, October 22, 2025

7:00 pm, Seniors Room

MINUTES

Attendance

In Person: Kathy McKay (Chair), Mike Zhou, Morag Pansegrau, Humaira Akhtar, Robert Tudhope, Joti Sharma, Trisha Epp, Cheuck Chow, Deanna Wong, Devon Bruce, Dapo Ogunsola, Yiting Hu

Zoom: Tom Digby, Dorothy Chang, Claire Cheung, Diltaj Kaur

Staff: Ian Broadbent

Regrets: Kathleen Bigsby, Richard Dopson, Joshua Yoon

Guests: Rosemary Cryer, Seniors Council, Jim Hall, Community Member, Kitchen Management/Program Committee

Recorder: Grace Green

Call to Order

Kathy called the meeting to order at 7:00 pm.

1. Approve the Agenda

MOTION to approve the October 22 agenda was moved, seconded, and carried.

2. Standing items

2.1 PB Commissioner's Report - Tom Digby

- Vancouver Mayor Ken Sim's initiative of "Zero means Zero" aims for 0% property tax increase. As part of this initiative, the Park Board has been directed to cut \$15 million from its operations, a challenging task given the rising costs, staff salaries, and inflation, among other factors.
- The Park Board has approved a paid parking program at several community centres, including Kerrisdale, Hillcrest, and Trout Lake, which is set to begin in early 2026.
 - First three hours are free for centre patrons, with a charge of \$3.50 per hour thereafter. A check-in kiosk will be located at the entrance, allowing patrons to enter their license plate numbers for tracking purposes.
 - Parking will remain free for volunteers.
 - This is a pilot program, and Tom anticipates feedback from board members throughout its implementation.

Board feedback:

A board member has raised concerns about the recent increase in the proposed rate, which went from \$1.50 to \$3.50 before the Park Board had the chance to approve the initial rate. This last-minute change has caused worries about maintaining trust and fostering positive relationships.

- Harry Potter Event at Stanley Park: The Park Board has apologized to the LGBTQ+ community for its decision to host the event, given the controversy surrounding J.K. Rowling's views on the transgender community.



2.2 APG Meetings Update - Updates from the APG meetings are included in the President's report which has been distributed for review. Additional information regarding the 2026 Budget Information is contained in the email from Laura Christensen, Board Chair, Park Board Commissioner, which was forwarded to the board prior to the meeting.

3. Items for Information - circulated before the meeting.

4. Matters arising from the Minutes/Reports (items removed from the Consent Agenda)

The following reports were removed from the Consent Agenda for further clarification:

A. Finance Committee - October 14, 2025 Meeting Minutes:

- A board member raised questions about the upcoming review of the Society's GIC investments at RBC Dominion Securities. The member emphasized that, as board members, they have the fiduciary responsibility to evaluate the risks associated with these investments, particularly since the Society is managing public funds.
- The rules concerning directors' conflicts of interest were also raised. Specifically, directors should identify any conflicts of interest, recuse themselves, and exit the room during relevant discussions and votes. This action must be documented in the meeting minutes.

*** *Addendum to the minutes: KCCS Conflict of Interest Policy*

https://kerrisdalecc.com/wp-content/uploads/Conflict-of-Interest-Policy_Sept2019_approved.pdf

Finance Committee Chair's Response - Mike Zhou

- The Finance Committee is currently reviewing the Society's investment policy and plans to propose changes regarding the management of the Society's investments. An amended Investment Policy document will be presented for board approval at the November meeting.
- Conflict of Interest - The finance committee member has recused themselves from voting and participating in any discussions related to RBC. This was noted in the September finance meeting minutes, which were distributed to the board after the board meeting on October 22nd.

B. Youth Committee - September 23, 2025 Meeting Minutes

A board member requested the committee to correct a typo in the following sentence under the heading **Youth Games Room/Musqueam initiative**:

4.2 Regarding the Musqueam reconciliation workshops with snow consultants, etc.

5. Items for Decision

5.1 MOTION to approve the consent agenda was moved, seconded, and carried.

5.2 Kitchen Management Committee (KMC) - New Proposal distributed as read - Cheuck

MOTION to approve an increase in the seniors' lunch program subsidy to \$75,000, along with an additional funding of \$38,234.21, in addition to the approximately \$37,000 budget that was approved at the August board meeting. The motion was moved, seconded, and carried.

With the new budget, the KCCS is projected to be in the red for approximately \$11,918.21.

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- The newly approved budget will allow for increased flexibility and moderate growth, taking into account the steadily growing senior population in Vancouver.
- The new proposal will focus on establishing improved controls, including registration controls via digital cards and controls over food purchases and supplies.
- Part of the committee's plans is to manage leftover food by freezing it for take-out lunches and dinners.
- The expansion of the coffee bar will cater to all ages and will address the gap left by the removal of the snack vending machine. Previously, 70% of vending machine proceeds went to the vendor, while only 30% went to the Society. With the new coffee bar expansion, the Society will receive 100% of the proceeds.
- The kitchen will implement these changes gradually to help ease any pushback from some seniors.
- The KMC will monitor attendance numbers and may consider increasing the current cap of 90 attendees if demand rises.

Board Feedback:

- A board member asked about the kitchen's financial projections for the coming years. It was noted that a subsidy will always be necessary, even with the Eveline Burman legacy fund in place. As approved by the Board, the Society will allocate a portion of the Burman donation to kitchen operations over ten years. This year's allocation was used to purchase new tables and chairs for the Seniors' Multi-Purpose Room.
- The proposal to purchase specialized software for processing online donations on the KCCS website has been put on hold due to concerns raised by several board members.
- A board member commented that the \$20 fee for special lunches seems prohibitive, as it is double the cost of a regular lunch. The Recreation Supervisor explained that this fee was proposed to limit the number of registrants and to improve accessibility for seniors.

5.3. **Volunteer of the Year Committee** (Documents distributed as read) – Kathy/Deanna

The committee created an email account to send nomination forms directly to Deanna. Nomination forms are available at the front desk and Seniors Centre desk.

5.4 **2025 Nominating Committee Composition** – Kathy

Kathy will email board members to ask for two volunteers to join her in forming this year's Nominating Committee. Cheuck has expressed interest.

6. **Items for Discussion**

6.1 **Committee Goals Reminder** – Kathy

Kathy reminded the committees to focus on achieving their goals, as the committee reports for the KCCS Annual Report will be due in the coming months. Grace will send a follow-up email.

6.2 Onboarding Board Manual – Humaira/Yiting

The board commended Yiting for her work in creating the onboarding manual for new board members. The document is comprehensive and easy to read, featuring exercise questions. A board member suggested providing an in-person overview of the manual's key elements, which could be presented verbally by a board mentor. Please email Yiting if you have any additional feedback.

6.3 Needs Assessment Committee Update – Robert

The committee has finished a draft of the 2025 Needs Assessment Report, which will be emailed to the board after the meeting. They have made ten recommendations, down from twenty in the 2019 Needs Assessment Report. A final draft will be presented at the board meeting in November.

6.4 Board Development Committee Update - Trisha

- The committee will email the board a questionnaire to collect feedback on board meetings. This will address topics such as frequency, efficiency, time allocation, and contributions from board members. Please submit your responses by November 15th.
- Mentorship Program - Humaira has requested feedback from board members on whether to hold one-on-one mentor/mentee meetings to discuss what worked and what didn't, or to collect anonymous feedback through a questionnaire. Please email your comments to Humaira.

7. Adjournment – meeting adjourned at 8:41 pm

8. Next Meeting – November 26, 7:00 pm