

**Board of Directors Meeting
of the
Kerrisdale Community Centre Society (KCCS)
Wednesday, September 27, 2023 at 7:00 pm | Seniors Craft Room**

MINUTES

Present: Kathy McKay (chair), Morag Pansegrau, Edward Quan, Miran Aziz, Humaira Akhtar, Oscar Bisnar, Mani Bala, Richard Dopson, Yee Wong, Alistair Eagle, Jin Sang, Dorothy Chang
Regrets: Keiko Honda, Kathleen Bigsby, Rafid Haq, Wendy Ma
Absent: Commissioner Angela Haer, Joshua Yoon, Claire Cheung
Staff: Ian Broadbent
Recorder: Alison Verghese

1. Call to order and Welcome

Kathy called the meeting to order and welcomed everyone at 7:07 pm. She thanked Edward for chairing the last meeting.

1.1 Approve the Agenda

There was a request to remove Item 5.3 Interim Executive position (6 months) - Kathy

MOTION: Moved by Morag and seconded to approve the agenda as modified. **CARRIED**

2. STANDING ITEMS

2.1 Maple Grove Report 2023 – Anson Siu

This year's Maple Grove seasonal report was circulated in the agenda package and presented by Anson, who noted the following highlights and opened the floor for any questions or comments:

- The pool operated for 81 days, from June 15 to September 4.
- There were three swim sessions daily from 10:30 am to 7:00 pm, each 2.5 hours, 30 minutes longer than in previous years. The ticket reservation system will remain city-wide, limiting the maximum stay to 2.5 hours. The benefit of this system is that it allows more access to pools and improves staff scheduling. The ticketing fee goes to a third-party ticketing agent, not PB.
- There were a couple of minor issues involving staffing lifeguards, especially towards the end of the season and a fallen tree limb this year, but nothing that caused any impact on operations.
- The maximum capacity of the pool remained at 216, with 80 percent reserved for online reservations and 20 percent for drop-ins. No known users were turned away.
- Recommended for 2024: The reintroduction of the food concession that has yet to operate since 2019.

Special Events: Are sponsored by KCCS to increase the Kerrisdale residents' pleasure from using these facilities.

- **Music in Maple Grove Park** was held from 6-7 pm over the four Sundays in July. Up to 80 people attended each session for these free 1-hour family-oriented music events.
- **Maple Grove Day** occurred over the BC Day long weekend on August 6 from 1:30-4:00 pm. Around 200 people enjoyed activities and entertainment for children and families. There was face painting, a balloon artist, live music, and the Vancouver Fire Department capped off the day with an exciting aerial ladder climb demonstration. \$1,340 was spent on the event.
- **Ice Cream Social** saw around 60 community members from the pool and centre enjoying ice cream to beat the summer heat. It was the last of the three pool socials that our lifeguards organised. \$180 was spent on the event.

Positive comments were received, and many showed their appreciation for the support from the Society in providing these community-building events.

2.2 Summer Safari & Youth Adventure Camps 2023 – Kelley Hindley

The Summer Daycamp report was circulated in the agenda package and presented by Kelley, who gave an overview of the highlights and recommendations for 2024:

- **Funding:** Most centres, including ours, received less funding this year. We retained one manager and hired seven daycamp leaders. Service Canada Grant pays a minimum wage of \$16.75, and KCCS tops up the wage to \$18.00 (new leader) or \$19.00 (returning leader) /hour for leaders, \$22.00/hour (for manager).
- **Training:** All Daycamp staff attended mandatory city-wide training sessions based on the city-wide daycamp manual with policies and procedures regarding working with children.
- **Subsidy:** 4 Leisure Access subsidies were approved at 50% off. No KCC Member subsidy requests.
- **Registration:** Note: Week 9 was the lowest registration because of returning school kids.
- Summer Safaris Juniors (6-8yrs)
 - Registration was excellent right from Week 1 to Week 9.
 - Overall, we were 97% full (261/270 registrants) for the entire summer, with up to 30 children each week. At least 2/3 of the children were returning for the whole summer.

Summer Safaris Seniors (9-12yrs)

- Registration was great right from Week 1 to Week 9.
- Overall, we were 96% full (217/225 registrants) for the entire summer, with up to 25 children each week. At least 2/3 of the children were returning for the whole summer.
- One camp was offered: Summer Safaris Jrs & Srs full day daycamp (for children 6-8 yrs & 9-12 yrs) for nine weeks from July 4 – September 1, 2023.
- Before and After Care was not offered. Coming out of the pandemic, we did not restaff it, primarily for staffing reasons. It may be reinstated, but staff have not received much patron feedback.

Recommended for 2024:

- To continue with the new activities listed in the report, such as Calming Corner, Reward System and new out-trips where the kids took public transport, or we charter buses for the longer trips out.
- Leaders loved having their KCC Summer safari sweatshirts & sports performance shirts to go alongside the standard cotton t-shirt; recommend ordering again next year.
- Increase capacity from 55 to 60 and review current program fees.
- Retain as many staff as possible for a smooth transition next year. This year's cohort was outstanding.

Action and Information:

- Ian will run a report for Edward through Activenet to find out where the participants resided.
- Kelley's last day at Kerrisdale will be October 27. The Board expressed their gratitude for her hard work and wished her well for her new life in Alberta.

2.3 Play Palace Report – Maegan Montemayor

The 2023 Play Palace report was circulated in the agenda package. Ian spoke to Maegan's summary, noting that this year was very successful and challenging for her:

- **Maintenance:** The season started two weeks later than usual, from April 25 to September 1, because of capital improvements to the Arena roof.
- **Registration:** The uptake for the Play Palace was significantly higher than before the pandemic:
 - KCCS Private Parties 87% full selling 143/164 compared to (78%) 124/182 in 2019 and (66%) 121/181 in 2018.

- **Financials:** Overall, this year's yield was less than in previous years because the (\$27K) capital purchase of the five new inflatables was factored in. We managed, however, to make a profit of \$5.8K compared to \$26K in 2022 and \$22K in 2019.
- The season opened with some of our previous units and a rental. The life span of each piece of equipment varies according to usage, with the more frequently used units wearing out faster.

Recommended improvements for 2024:

- **Budget:** KCCS allocates \$750 for incidental upgrades through the Pool and Arena Committee budget. Meagan will use the funds to replace damaged floor mats and replace some old tables and chairs.
- **Arena Spotlight:** Create a Kerrisdale CC display to highlight programs offered at the Arena.
- **Target marketing:** towards Vancouver schools/ preschools/daycares/ minor sports groups for weekday parties. Use VSB and sport user group connections to share these year-end wrap-up opportunities.

Kerrisdale Play Palace continues to be a valuable asset, drawing families from the larger Metro Vancouver to the Kerrisdale neighbourhood. The 2023 season had strong attendance and a very strong fill rate for our parties.

The Programmers left the meeting at 7:41 pm.

3. Items for Information (under the Consent Agenda) were circulated by email before the meeting.

4. MATTERS arising from the Minutes/Reports (Items removed from Consent Agenda)

The following items were pulled from the Consent Agenda for further clarification:

4.1 Item 3.5 Seniors Council of September 11, 2023

Richard enquired about changing the Seniors Council terms of reference to increase the number of Seniors Council members from 8 to 10. Following advice, he will present the proposal in a revised document and present it to the Board as a motion for approval next month.

5. ITEMS FOR DECISION

5.1 Approve the Consent Agenda – Chair

MOTION: Moved by Edward and seconded to accept the consent agenda as presented. **CARRIED**

5.2 Nominations Committee 2023-24 – Kathy

Mani will join Alistair and Wendy on the ad-hoc Committee to fulfill the criteria of the terms of reference.

5.3 Awards and Honours Policy – Morag

The revised draft and current policy documents were presented for comparison. The executives had approved and recommended the changes that will make the policy more relevant to the Society today.

MOTION: Moved by Morag and seconded to adopt the revised Awards and Honours policy as presented. **CARRIED**

5.5 2024 KCCS Meeting Schedule – Kathy

MOTION: Moved by Alistair and seconded to approve the 2024 Meeting Schedule as presented. **CARRIED**

6. ITEMS FOR DISCUSSION

6.1 Seniors Kitchen update – Ian

Lis Dixon started in the last week of August and is enjoying the job and putting her stamp on things. Joel Lacap was hired as the Food Services Assistant and will transition from his current PB position. We will now be posting for a new PB dishwasher.

6.2 Board duties and expectations – Kathy

The Duties and Expectations of KCCS Board and Committee Members policy in the agenda package is to remind all directors of their obligations to advocate for KCCS in the community. With only three Board members and one community member volunteering for Kerrisdale Days this month, Kathy expressed her disappointment at the lack of participation in this long-standing community event that occurs biannually.

6.3 Renewal of KCCS membership – Kathy

With the new KCCS membership year starting on September 1, Kathy reminded everyone to renew their membership, which is mandatory under Bylaws 3 and 21(ii) for all Directors.

6.4 Holiday Planning Party – Dorothy

The date set for the Holiday Party is Tuesday, December 5. If anyone else wants to join the ad-hoc Committee with Dorothy, Rafid, Claire, Miran, Kathleen and Rosemary to contact Dorothy or Kathy.

6.5 Collaboration with Musqueam Artist – Keiko

Kathy spoke in Keiko's absence about the Community Engagement Committee's initiative, which resulted in a canvas created by Musqueam Artist Grace Ulu hanging on the wall in the Seniors Centre and a copy circulated in the agenda package.

6.6 Special Announcement – Richard

Richard announced that Mary Dopson, 2017 KCCS Volunteer of the Year, and his mother will celebrate her 105th birthday with a special celebration at Blenheim Lodge tomorrow. Mary was inaugurated in the Manitoba Sports Hall of Fame four years ago based on her Gold and Silver medals in the 1936 Canadian Athletics Competition.

On Friday night, Richard and his brother will fly to Winnipeg, where their mother will be inaugurated in the Manitoba Athletics Hall of Fame. She will go down in the history books as the oldest female athlete inaugurated in both Halls of Fame. Richard also noted that Mary did not go to the Olympics because there was no funding for women in those days. The Board gave a hearty round of applause.

7. Pending Items: None discussed.

8. Adjournment

With no further discussion, the meeting adjournment was moved by Morag and adjourned at 7:59 pm.

9. NEXT MEETING: Wednesday | October 25, 2023 at 7:00 pm in-person

UPCOMING MEETINGS AND EVENTS:

Seniors	Mon Oct 2 – 1:00 pm	Youth	Tue Oct 10 – 6:45 pm
Program	Wed Oct 4 – 6:30 pm	Executive	Wed Oct 11 – 7:00 pm
Communications	Tue Oct 4 – 7:00 pm	Finance	Mon Oct 16 – 7:00 pm
CEC	Thu Nov 9 – 7:00 pm		
Park Board	Mon Oct 16 & 30	APG	Thur Oct 5

These minutes were approved by the Board of Directors.

SIGNED BY CHAIR OR SECRETARY _____ INITIALS _____