

**Board of Directors Meeting**  
**of the**  
**Kerrisdale Community Centre Society (KCCS)**  
**Wednesday, 23 February 2022 at 7:00 pm | Zoom online**

**MINUTES**

**Present:** Kathy McKay (chair), Kathleen Bigsby, Humaira Akhtar, Oscar Bisnar, Morag Pansegrau, Mani Bala, Joshua Yoon, Dorothy Chang, Joyce Fung, Fred Jay, Claire Cheung, Rafid Haq, Wendy Ma, Kevin Pohlmann, Miran Aziz  
**Regrets:** John Irwin, Keiko Honda, Jonathan Cheung, Edward Quan, Anne Monahan  
**Observer:** Rochelle De La Giroday  
**Staff:** Ian Broadbent  
**Recorder:** Alison Verghese

**1. Call to order and Welcome**

The online meeting was called to order at 7:01 pm. Kathy extended a warm welcome to our new board members: Claire, Wendy, Rafid, Miran and Kevin, who were elected last week. We also have a patron who has asked to be an observer at tonight's meeting.

**1.1 APPROVAL OF AGENDA**

**MOTION:** Moved by Dorothy and seconded to approve the agenda as presented. **CARRIED**

**2. STANDING ITEMS**

**2.1 PB Commissioner's Report**

John Irwin sent his regrets at last week's AGM, where he provided a brief report on Park Board (PB) activities. Kathy explained his involvement as our PB liaison and the importance of his participation at these monthly meetings.

3. Items for Information (under the Consent Agenda) were circulated by email before the meeting.

**4. MATTERS arising from the Minutes/Reports (Items removed from Consent Agenda)**

None discussed.

**5. ITEMS FOR DECISION**

**5.1 Approve the Consent Agenda – Chair**

Kathy gave a brief outline of how the consent agenda procedure works for the new board members.

**MOTION:** Moved by Morag and seconded to accept the consent agenda as presented. **CARRIED**

**5.2 2022-01-26 Board Minutes of Meeting – Kathy**

**MOTION:** Moved by Humaira and seconded to approve the Board Minutes of January 26, as presented. **CARRIED**

**Note:** Kevin's question regarding the parklands in our catchment under the Commissioner's Report will be referred to John next month.

**5.3 Dissolution of Nominations Committee – Kathy**

The Nominations Committee of 2021-22 submitted a summary report in the consent agenda. Morag thanked the members: Kathy, Humaira and Oscar, for all their work to ensure we got excellent candidates for the Board.

**MOTION:** Moved by Morag and seconded to dissolve the 2021-22 Nomination Committee. **CARRIED**

#### **5.4 Appoint Seniors Council Chair to the Board– Kathy**

Anne is the past chair of the Seniors Council and was not present at the meeting. Kathy asked that this agenda item be postponed till next month.

### **6. ITEMS FOR DISCUSSION**

#### **6.1 Orientation for new board members – Kathy**

There were documents in the agenda package to help guide members in preferencing their choice of committees they wish to serve on for the coming year. Kathy fielded questions and discussed how the executives allocate the committees. Members wanting to suggest new committees can email Kathy.

Kathy called for volunteers from the floor to assist in the orientation, and no one stepped forward. Alison will email out the committee choices form for completion before the next Executive Committee meeting.

#### **6.2 2021-22 Board Committee Structure and Operations – Kathy**

There was a lengthy discussion to help guide new members in preferencing their choice of committees to serve on for the coming year, including:

- An overview of the allocation process of committees, and the determination by the executives;
- URL to access the Society's Committee Terms of Reference (TORs) on our website;
- Reference to the 2021-22 Board Committee Structure and Operations document included in the package provides an overview of when committees met and names of remaining incumbents to contact for any questions.

There was also a discussion on Community Members, which will be approved next month, and if anyone has any suggestions for new committees, email Kathy. Alison will email out the committee choices form for completion before the next Executive Committee meeting.

#### **6.3 Board Development**

##### **6.3.1 2022 BCRPA Conference - Kathy**

The British Columbia Recreation and Parks Association (BCRPA) is a not-for-profit organisation that plays a central role in leading the enrichment and improvement of the quality of life of British Columbians and their communities. This year's annual conference will have both an online and in-person component with a one-day virtual on April 27 and in-person on May 4-5 in Whistler.

- Kathy asked for expressed interest to be emailed to her and noted that the conference would only open to directors who have served more than a year on the Board. In addition, the criteria and budget were clarified, accounting for accommodation, travel expenses, and registration fees. Finally, there was a request for the executive to possibly waive the 1-year requirement so that new members can benefit from an overview of Parks and Recreation in BC sooner than later.

##### **6.3.2 APG Workshop - Kathleen**

Information on the Association President's Group (APG) Board Development Workshop on Saturday, May 14, which is open to all Vancouver Community Centre board members, was provided by Kathleen.

- There are some keynote speakers and topics offered in breakout sessions that are very interesting to new and long-time board members. It will provide an overview and some good hints on becoming more effective in your role on the Board.
- The workshop will be held in the Floral Hall at Van Dusen Garden, which is very accessible. In addition, the workshop provides an excellent opportunity to meet other Community Centre board members across the city. The registration package will be available in mid-March, and detailed information will be out soon.

- Everyone was asked to save the date, especially our newbies, as some sessions are designed to orient new board members.

**6.4 Developing a Skateboard Strategy - Kathleen**

The Park Board representative from the last APG meeting announced that they are putting together a group to develop a skateboard strategy for the City of Vancouver and are looking for volunteers. We do not know the selection process or timing, but they were looking for representatives from different parts of the city. This initiative is another volunteer opportunity, and should you be interested, please email Kathy.

**6.5 Future Board meetings - Kathy**

The 2022 Meeting & Events Schedule was included in the agenda package to highlight the approved dates of Executive and Board meetings and Special Events that recur annually. We will require board members to volunteer on the following ad-hoc committees for:

- **Kerrisdale Days:** A booth on 41st Avenue (in front of TD Bank) to promote the centre - twice a year
- **Board & Staff Get-Togethers in the Summer/Fall and Xmas Party** - dates to be determined

Kathy would like to see the Board come back together. She emailed Ian about the spacing requirement, as the Public Health Orders (PHO) for indoor gatherings are still restricted.

- Our next board meeting will be on Zoom, and for April, we could use the Seniors Multipurpose room as there is enough space, but it will depend on the conditions then.
- The floor was open for comments and discussion on alternative meeting structures. Past attempts in holding hybrid meetings were met with some technical challenges but have had a better handle since the AGM. However, some directors expressed caution in returning too quickly for the Board and Committee meetings.

**7. Pending Items**

None discussed.

As the meeting was coming to a close, Kathy apologised for her oversight in forgetting to introduce our staff representative. Ian introduced himself as still relatively new to Kerrisdale since his appointment two years ago as the Centre's Recreation Supervisor.

**8. Adjournment**

Kathy noted that the meeting duration was much shorter than usual this month and that the Board usually has a refreshment break in session when meeting in person (pre-Covid). Dorothy called an adjournment, and the meeting adjourned at 8:03 pm without further discussion.

**9. NEXT MEETING:** Wednesday | March 23, 2022 at 7:00 pm online (Zoom)

**UPCOMING MEETINGS AND EVENTS:**

Program	Wed 2 Mar - 6:30 pm	Finance	Tue 8 Mar - 7:00 pm
Communications	Tue 7 Mar - 7:00 pm	Executive	Wed 9 Mar - 7:30 pm
Youth	Tue 8 Mar - 7:00 pm		
Park Board	Mon 28 Mar	APG	Thur 10 Mar

*These minutes were approved by the Board of Directors.*

SIGNED BY CHAIR OR SECRETARY \_\_\_\_\_ INITIALS \_\_\_\_\_