

**Board of Directors Meeting**  
**of the**  
**Kerrisdale Community Centre Society (KCCS)**  
**Wednesday, 24 November 2021 at 7:00 pm | Hybrid: In-person and Zoom online**

**MINUTES**

**Present:** Kathy McKay (chair), Kathleen Bigsby, David Eaton, Humaira Akhtar, Oscar Bisnar, Robert Lockhart, Morag Pansegrau, Mani Bala, Joshua Yoon, Dorothy Chang, Edward Quan, Jonathan Cheung, Emma Vinnitsky, Anne Monahan, Keiko Honda

**Regrets:** Fred Jay, Joyce Fung

**Guest:** Anna Kazi

**Staff:** Ian Broadbent

**Commissioner:** John Irwin

**Recorder:** Alison Verghese

**1. Call to order and Welcome**

The second trial hybrid meeting was called to order by Kathy at 7:04 pm. Kathy, Alison and Ian participated in person and everyone else in attendance on Zoom.

Kathleen, was pleased to introduce our new Communications Assistant, Anna Kazi who started on November 15. She will be working 20 hours a week with her time split between onsite and remotely. A new email: [communications.kccs@gmail.com](mailto:communications.kccs@gmail.com) has been created for this position and you should start to see our social media postings increase in the coming weeks.

**1.1 APPROVAL OF AGENDA**

An additional item 6.5 **Approval to donate to an outside organisation** was requested by Joshua.

**MOTION:** Moved by Robert and seconded to approve the agenda as amended. **CARRIED**

**2. STANDING ITEMS**

**2.1 Commissioner's Report - John Irwin**

John apologised for his late arrival online at 8:05 pm. He provided highlights and fielded questions on recent Park Board activities that are pertinent to Kerrisdale:

- John acknowledged Kathy's email about Kerrisdale's pool renewal that is part of the VanSplash report. He noted that there is a pretty good prospect that investigation around the design and build of a pool and arena combination could get into the 2023-2026 capital plan. The idea to co-locate the pool and arena together is to reduce carbon emissions by getting the heat pump that makes the ice on the rink to provide heat for the pool. This is the model used at Hillcrest CC and would put us in good standing with the climate strategy on the use of fossil fuels.
- The Local Food System Action Plan (LFSAP) has been approved for another 5-year cycle, which should improve equity in Park Board food assets and highlight the importance of our Seniors Lunch program.
- The action group formed at Trout Lake CC has spread Climate Change and Sustainability awareness across the system to increase Community Centre involvement by having programs and education in this area.
- Park Board will be conducting a scientific review of turf typologies that may affect the playing fields behind the arena, which belongs to both PB and the VSB.

- David reported that he has received the REFM report (169 pages on Kerrisdale alone). It provides details on the condition of each community centre to help prioritise which centre gets replaced first. John has not yet been presented with the details of this report.
- The City has proposed to keep the property tax increase at no more than 5%. This will create a shortfall in budget and limit PB's ability to hire additional rangers to deal with the coyote issue as noted last month. John opposed the motion and wanted property taxes somewhere between 5-6%.

John expressed his preference to meet in person at the next KCCS Board meeting and logged off at 8:26 pm.

3. Items for Information (under the Consent Agenda) were circulated by email before the meeting.

#### **4. MATTERS arising from the Minutes/Reports (Items removed from Consent Agenda)**

None was discussed.

#### **5. ITEMS FOR DECISION**

##### **5.1 Approve the Consent Agenda – Chair**

**MOTION:** Moved by Kathleen and seconded to accept the consent agenda as presented. **CARRIED**

##### **5.2 2021-10-27 Board Minutes approval – Kathy**

**MOTION:** Moved by Oscar and seconded to approve the Board minutes as presented. **CARRIED**

David Eaton arrived online at 7:13 pm

##### **5.3 Honoraria Policy – Kathleen**

The Honoraria policy was first developed by the Board in November 2016 and came up for review this year. The changes proposed by the Finance Committee are primarily wording and there are no changes in intent or scope, except for the Administrative Assistant to the Board is to keep a record of Honoraria that are paid out to people who have performed services. The two documents were included in the Board package for review without discussion.

**MOTION:** Moved by Kathleen and seconded to approve the revised Honoria Policy as presented. **CARRIED** (4 abstentions)

#### **6. ITEMS FOR DISCUSSION**

##### **6.1 Planning and format for AGM on February 16, 2022 – Kathy**

The format for the AGM is still scheduled to take place online via Zoom unless otherwise advised. Further discussions will take place at the January Executive and Board meetings for a final decision.

##### **6.2 Nominations Committee update – Kathy**

The Nominations Committee is currently looking at the planning and format of the election of directors.

- The recruitment drive is underway and the committee is anticipating a high number of vacancies to fill. There will be 11 positions available (9 x 2-years and 2 x 1 year).
- Promotions will be advertised in our Winter brochure, eNewsletter, website and social media. Flyers and applications forms are available from the signboards in the main and seniors' lobbies.
- Kathy did a lobby promotion on her own last weekend that resulted in one application being submitted. She plans to continue this direct in-person approach into the new year and would appreciate any help, noting that there are a lot of people to talk to in the lobby between 9-11 am on Saturdays.
- Kathy got in touch with a few former Board members from a list provided by Alison and will continue to go through it for any leads. She strongly encouraged everyone to spread the word amongst their network of colleagues, friends, family and neighbours to run for the board. Any potential applicants' contact

details can be forwarded to the Nominations Committee (Humaira, Oscar and Kathy) or they can apply directly online via our website. Joshua will canvass the Youth Committee members for any potential interest.

### 6.3 CCA Board Development Workshop

Kathleen spoke to and fielded questions on the "Save the Date" flyer in the Board package for the upcoming Board Development Workshop organised by the APG's Workshop Planning Committee on Saturday, February 26.

- We have not had a Board Development workshop for several years and the majority of directors have not attended a workshop. This one will have a keynote speaker and 8 concurrent sessions on a variety of topics, which are listed in the flyer. Oscar recommended the workshop for new and experienced directors to enhance their field of knowledge and perspective that you do not see sitting in a board meeting in Kerrisdale. It would provide an overview of what this whole structure is all about and give you the chance to meet other people from all fields from recreation to services, different communities in the lower mainland and centres throughout Vancouver.
- David proposed for Alison Brewin, the speaker presenting Finding and Keeping Effective Directors to conduct a separate 60-90 minutes session for us at the January Board meeting. He noted that retention of the Board has been a challenge for many years despite us having some good candidates join.
- Following discussions, it was noted that many community centres are having similar challenges with recruiting and retaining directors and Covid has just made it harder. Each CCA is independently structured with its own constitution and bylaws.

**MOTION:** Moved by David and seconded to budget \$300 towards a speaker to conduct a 60–90-minute overview for the Board in January on the topic of Finding and Keeping Effective Directors. **MOTION FAILED**

Kathleen thought it may be more effective to have a workshop after the AGM and perhaps in September when the ad-hoc Nominations Committee is formed. Late summer might be a more useful time in the life cycle of the Board. It was suggested that the Nominations Committee members attend the February 26 workshop. The cost is TBA and will not be prohibitive for any other board member. The benefits will be outstanding for both the Society and individual directors.

We will revisit this topic after the workshop has been presented to follow up as to whether we want to have a private session with the presenter. Alison will add it to the March 2022 agenda.

### 6.4 Seniors Centre Update – Chair

Anne presented highlights and fielded questions from the Seniors Centre report that was included in the Board package. She also provided a verbal update on programs not listed in the report:

- The Seniors Council has not met since Covid started in March 2020. Anne has coordinated with Austin Su to resume in-person meetings in January 2022. There was a question as to why they have not met online and Anne expressed that Council does not want to meet on Zoom because some members do not have computers, some lack the technical skills and others for various reasons she is unaware of.
- The Seniors Council is also experiencing recruitment and retention challenges with only 5-incumbents proposing to return on the 9-member Council next year. A notice will be included in the Monarch to encourage new members to join. Oscar noted that one principle he remembers in his Masters on Volunteerism is that when you focus on altruism or altruistic values, the reward and appeal of serving as a board or council member will far outweigh the focus of the tasks and positions. It was suggested this be another approach when advertising for both Council and the Board positions.
- Patrons are not returning to the centre as fast as Anne would like to see, nor are they staying in the Centre for long. The lunch program is building up but people are just eating and leaving with only some doing programs around lunchtime. The atmosphere is nowhere where it used to be.

- The Senior's Choir is now down to 12 members and has been approved to go ahead with a concert on December 7. The Ukulele group continued their program on Google Meet online and the last 10 sessions have been in-person. Anne is trying to get the Knitting Group up and running to supply the boutique with stock.

**6.5 Approve to donate to an outside organisation – Joshua**

- The Youth Leaders Program charity drive this year is focussed on creating care packages to give to people in the downtown east side. Jerry our PAll, who is leading the program did the research and recommended the Lookout Housing Health Society as the not-for-profit charity to donate to.
- The care packages will be designed by the youth leaders from donated items collected from secure bins placed in the centre. Additional funds from a Bake Sale will help buy essential goods needed and Keiko suggested the youth connect with the Buy Nothing Group as a potential resource. A poster will be created to ensure that the appropriate items are donated by the public.
- There was agreement that the Union Gospel Mission on Hastings would be a suitable alternative if needed.

**MOTION:** Moved Joshua and seconded to approve the Youth Leaders to collaborate with the not-for-profit charity, the Lookout Housing Health Society to donate to. **CARRIED**

**7. Pending Items**

Not discussed.

**8. Adjournment**

Past Presidents, Oscar and Kathleen, led a warm tribute to Robert Lockhart, who is stepping down from the Board tonight. First elected in 2011, Robert served 8-yrs on the Executive; 4-yrs as President and most notably through the turbulent years when dealing with PB issues between 2012-2018 and then Covid in 2020-21. His legacy will leave the community centre in a much better place thanks to his leadership, dedication and hard work. Staff and colleagues shared their fond memories and wished him the best for the next chapter of his life in Burnaby.

With no further discussion, a final motion was called by Robert to adjourn the meeting at 8:54 pm.

**9. NEXT MEETING:** Wednesday | January 26, 2022 at 7:00 pm online (Zoom)

**UPCOMING MEETINGS AND EVENTS:**

Program	Wed 1 Dec - 6:30 pm
Communications	Mon 6 Dec & 10 Jan - 7:00 pm
Youth	Tue 7 Dec & 11 Jan - 7:00 pm & 6:45 pm
Finance	Tue 14 Dec & 11 Jan - 7:00 pm
Executive	Wed 12 Jan - 7:30 pm
Community Engagement	Thu 13 Jan - 7:00 pm
Building Maintenance	Mon 17 Jan - 5:00 pm
APG	Thur 9 Dec & 6 Jan
Park Board	Mon 30 Nov (Special Meeting) and 13 Dec

*These minutes were approved by the Board of Directors.*

SIGNED BY CHAIR OR SECRETARY \_\_\_\_\_ INITIALS \_\_\_\_\_