

Board of Directors Meeting
of the
Kerrisdale Community Centre Society (KCCS)
Wednesday, 22 September 2021 at 7:00 pm | Via Zoom online

MINUTES

Present: Kathy McKay (chair), Kathleen Bigsby, David Eaton, Humaira Akhtar, Robert Lockhart, Morag Pansegrau, Mani Bala, Joshua Yoon, Joyce Fung, Keiko Honda, Dorothy Chang, Edward Quan, Anne Monahan
Regrets: Fred Jay, Emma Vinnitsky, Oscar Bisnar, Jonathan Cheung
Staff: Ian Broadbent
Commissioner: John Irwin
Recorder: Alison Verghese

1. Call to order and Welcome

The online meeting was called to order at 7:02 pm. Sadly, Kathy informed the Board of Hardeep Bassram's passing in August. There were no further details available.

1.1 APPROVAL OF AGENDA

MOTION: Moved Anne by and seconded to approve the agenda as presented. **CARRIED**

2. STANDING ITEMS

2.1 Commissioner's Report - John Irwin

John recapped on Park Board activities over the summer and noted that the Commissioners have not met since July. They will be resuming again on Monday and mentioned that one of the main proposals will be to increase fines for anyone feeding urban wildlife in city parks.

John left the meeting at 7:07 pm.

3. Items for Information (under the Consent Agenda) were circulated by email before the meeting.

4. MATTERS arising from the Minutes/Reports (Items removed from Consent Agenda)

4.1 Item 3.9 Recreation Supervisor's Report:

Proof of vaccination concerns from a board member was raised in regard to Park Board and Society employees, contractors, instructors and volunteers who are exempt from showing their vaccination status at the centre:

- Ian explained that from PB's perspective, the exemption was included with the province's proof of vaccination requirement. WorkSafeBC has also upheld this expectation and noted the other safeguards are in place to reduce the possibility of transmissions with barriers and mask requirements for employees.
- The rationale for the exemption is that people coming to do programs are taking part in discretionary activities and employees are coming to the centre for the purposes of employment. At this time, the City does not intend to enforce vaccination requirements for staff. It is another matter for Society staff, which Kathleen will elaborate on from discussions at item 6.4.

4.2 Item 3.11 2021-22 KCCS Committee Goals:

Alison will amend the Building Maintenance Committee goals as discussed and resubmit the list of Committee goals for Board approval in October.

MOTION: Moved Kathleen and seconded to approve Ian's report at Item 3.9 as presented. **CARRIED**

5. ITEMS FOR DECISION

5.1 Approve the Consent Agenda – Chair

MOTION: Moved by Humaira and seconded to accept the consent agenda excluding Items 3.9 and 3.11 as presented. **CARRIED**

5.2 2021-22 KCCS Operating Budget (revised) – Kathleen

The master budget for 2021-22 was approved last month with the omission of the Community Engagement Committee's budget. The revised version circulated in the board package was reviewed by the board without any further discussion.

MOTION: Moved by Kathleen and seconded to approved the amended budget for 2021-22 as presented. **CARRIED**

5.3 Nominations Committee – Kathy

Kathy presented a report compiled by Alison, listing all directors elected and expiry dates in the board package. Directors that were elected this year are eligible to serve on the Nominations Committee and those whose term expires next February may choose to be candidates for election at the 2022 AGM.

- Requiring three or four members on the Nominations Committee, Kathy called for members and Humaira volunteered. Kathy will send an email to tap other eligible directors to assist.
- The 2022 AGM announcement is currently ambiguous as we are not committed yet to online or in-person.

5.4 6-Month Committee Appointments – Kathy

Dorothy Chang has reached the end of her second 6-months appointment on the Executive. Kathy called for anyone else who might be interested and as there were none, asked Dorothy if she were interested to continue. Kathy thanked Dorothy for agreeing to continue till the end of the Board year.

5.5 2022 KCCS Meeting Schedule – Kathy

MOTION: Moved by Robert and seconded to approve the 2022 KCCS Meeting Schedule as presented. **CARRIED**

5.5 New Community Member application (Alistair Eagle) – Keiko

Alistair Eagle's CV was circulated for review as a possible member on the Community Engagement Committee, which is low in members this year. Keiko fielded questions and highlighted that:

- Alistair has lived in Kerrisdale since 2009 and has extensive experience in arts, community building and volunteering. He has a keen interest in issues of resilience and emergency preparedness and has been a regular participant of KEEP. He explicitly expressed his interest in sustainability and climate change, which is his main reason to join the CEC.
- There was interest for Alistair to join the Board and suggestion for Keiko invite him to attend one of our Board meetings as a guest, at his convenience.

MOTION: Moved by Keiko and seconded to appoint Alistair Eagle as a Community Member on the Community Engagement Committee till the 2022 AGM. **CARRIED**

6. ITEMS FOR DISCUSSION

6.1 Finance Monthly Reports for the period ending July 2021 – Kathleen

The monthly financial reports for the period ending July 31 that were included in the package were presented by Kathleen. She asked if there were any questions or comments and there were none. Noting that this has been a pattern for several consecutive months, Kathleen proposed to the Board to consider quarterly financial reports at the end of each program season for the following reasons:

- the Finance Committee would continue to review the monthly reports and flag any anomalies to the Executives or Board. This would reduce discussion time and the size of the agenda package.

- Reviewing the actual summary of each programming quarter (August, December, March and June) would be more useful as a planning and decision-making tool, rather than reviewing the prorated costs and revenues that Ali projects each month.
- Extended discussions included a possible in-person workshop organised by the Board Development Committee to deliver a training session on financial literacy to enable directors to have a better understanding of the financial statements.
- Another comment expressed that even without the directors' full understanding of reports, it is important to provide the opportunity to see how our finances are tracking, even if there is no discussion on a monthly basis. If possible, it would be preferable to present a simplified version of the statements to the Board.

MOTION: Moved by Kathleen and seconded to propose that the Board receive the monthly financial statements at the end of each program season. **(4 IN FAVOUR | 8 OPPOSED) MOTION FAILED**

6.2 PB Community Centre Strategy Update – David

This has been the third meeting David has attended on behalf of the Society, to oversee how the PB Renewal Strategy is progressing for all the community centres in the city. He has been requesting the FREM to ascertain the condition of each building and obtain our position on the list. Following last week's meeting, a survey was sent out to everyone to be completed by September 24.

David sought feedback and consent from the Board on how to complete the online survey. There was consensus for him to answer the survey on behalf of the Board over the weekend, with the option of having another director collaborate with him online.

6.3 KCCS Vision, Mission & Values Statement – Kathy

A subcommittee is required to review this governance document that has fallen due to our 5-year update of Society policies and procedures. Kathy agreed to take the lead and asked for participants to assist. With no response, an email will go out to encourage participation.

6.4 Proof of Vaccination Requirement – Kathleen

A number of other community centre associations (CCAs) have raised similar concerns as mentioned earlier in item 4.1; objecting to the inconsistency of requiring patrons to show proof of vaccination while Park Board and Society employees, contractors, instructors and volunteers do not need to show theirs at the Centre.

Kathleen reported that CCAs are saying it makes no sense and have cobbled together at the APG, the following factors to be considered should an association wish to have their instructor's vaccination status verified. They are also the protocols the provincial government have set out and implications of what legal actions could be like:

- The association would need to notify the instructors, track responses, set up a vaccination identification process and store the information that is collected in compliance with the Freedom of Information and Protection of Privacy Act.
- Decisions would need to be made of what to do in the case of an instructor who is either unwilling to provide proof of vaccination or has not had a vaccination:
 - will the program need to be cancelled?
 - what steps would need to be set in place?
 - would we insist the instructor needs to be masked?
- The Park Board Indemnification Agreement we have with the City does not cover us if we were to take any action that is not aligned with the PB and the City's direction. Having the Directors and Officers Liability insurance would cover the Board's decision should someone decide to sue us because we have asked them to provide their vaccination status.

Following extended discussions and comments, it was clear that this is not a simple thing for us to do. It is not impossible if it is a huge concern but it will not be easy:

- PB staff will not be authorized to support the checking of instructors' vaccination status. The cost would be incurred by the Society and the process would be divisive and confusing because there are two different standards for instructors; i.e., programs that mandate patrons' need to be vaccinated and those that do not.
- We already have a high level of control on Covid transmission at the centre with the current operational criteria that include: the vaccine passport, widespread masking, cleaning, distancing requirements, the provision of fresh air and safeguards for reducing transmission for high-risk activities. The instructor also has the responsibility to disclose if they are symptomatic, prior to coming into work.
- Compared province-wide, the actual Covid risk in Kerrisdale is relatively low at 2-5 people per 100K and the vaccination rate is very high.
- We would be exposed to legal issues that are counter to the province's direction. Kitsilano CC is reviewing the legal ramifications of the whys and wherefore of this action and will report back to the APG.

As an independent society employing people, we have the right to impose qualifications on staff. However, given all the safety measures and guidelines mentioned above, compared to the expense, divisiveness and logistical difficulties the Society would have to undertake, it would be of little to no benefit to change the current protocol.

Ian reported that to date, there have been two direct enquiries from parents related to children's instructors' vaccination status; and since the passport's implementation, there have been less than a dozen complaints about people not wanting to show it. More frequently, there have been questions about why we should be taking proof of vaccinations for programs we are not asking them for.

For Information Only:

Truth and Reconciliation Day (September 30)

Ian found out yesterday and communicated to Kathy that City Council approved this new statutory holiday. There will be no full-time staff onsite and there is no planned activity to mark this important day because of the short notice. The Centre will be operating under regular hours and programming will remain unchanged.

7. Pending Items

Not discussed.

8. Adjournment

The meeting adjourned at 8:39 pm

9. NEXT MEETING: Wednesday | October 27, 2021 at 7:00 pm online (Zoom)

UPCOMING MEETINGS AND EVENTS:

| | | | |
|----------------|----------------------|--------------|-----------------------|
| Communications | Tue 4 Oct - 7:00 pm | Executive | Wed 13 Oct - 7:30 pm |
| Youth | Tue 5 Oct - 7:00 pm | CEC & Park | Thur 14 Oct - 6:00 pm |
| Program | Wed 6 Oct - 6:30 pm | Pool & Arena | Wed 20 Oct - 4:30 pm |
| Finance | Tue 12 Oct - 7:00 pm | | |
| Park Board | Mon 4 & 18 Oct | APG | Thur 14 Oct |

These minutes were approved by the Board of Directors.

SIGNED BY CHAIR OR SECRETARY _____ INITIALS _____