

**Board of Directors Meeting**  
**of the**  
**Kerrisdale Community Centre Society (KCCS)**  
**Wednesday, 28 November 2018 at 7:00 pm**

**MINUTES**

**Present:** Robert Lockhart (chair), Michael Tjaya, Duncan Ainslie, Melina Hung, Kathy McKay, Arjan Grewal, Daniel Conrad, Oscar Bisnar, Kathleen Bigsby, Keith Stoner, David Eaton, Jumy Ogunsola, Keiko Honda, Melissa Woo

**Regrets:** Morag Pansegrau, Humaira Akhtar, Anne Monahan, Fred Jay, Marie-Noelle Savoie

**Staff:** Susan Mele

**Guest:** Teresa Mirault and Colin Gray

**Recorder:** Alison Verghese

**1. Call to order and Announcements**

Robert announced that the Board meeting would commence after the DEEP presentation.

**1.2 Earthquake and Emergency Preparedness (EEP) presentation - Teresa Mirault/Colin Gray**

- Colin Gray from Dunbar Earthquake and Emergency Preparedness (DEEP), made a presentation to the Board. He provided a comprehensive summary of where they are at and the challenges they have faced in starting up DEEP.
- In 2016, the city established 25 Disaster Support Hubs around Vancouver, mostly at community centres, to serve as public areas where citizens can gather following an earthquake or other natural disasters to share information and resources. However, there appears to be no centralised coordination or disaster support. (*except for Ann Pacey's role*) to help local communities set up a structure to address EEP.
- Dunbar appears to be the most advanced neighbourhood in the city in addressing EEP. The program is a citizen's grassroots effort made possible through the generous donations of location residents, businesses, organisations and support through the Dunbar CCA, to help make community resources available after a disaster.
- Teresa Mirault provided some insights on how she mapped her neighbourhood to identify people at risk and community resources (access to people with chainsaws and jackhammers etc.), which is essential information before the event of a disaster.
- Following a short Q&A, a recommendation was made for this topic to be forwarded to the APG where it can be discussed as an agenda item amongst the 17 CCAs that have signed the new agreement.
- Robert thanked Teresa and Colin for coming and they, in turn, thanked Oscar for the invitation.

The official meeting was called to order at 7:40 pm.

**1.1 APPROVAL OF AGENDA**

**MOTION:** Moved by Oscar and seconded to approve the agenda as presented. **CARRIED**

**2. STANDING ITEMS**

**2.1 APG Meeting Notes - Oscar Bisnar**

- There was no further discussion on Oscar's notes. In future, these reports will be in the consent agenda.
- Additionally, no PB commissioner attended the APG meeting; Donnie Rosa attended the November meeting. Stuart Mackinnon has just been designated the PB liaison to the APG.

**3.** Items for Information (under the Consent Agenda) were circulated by email before the meeting.

#### 4. **MATTERS arising from the Minutes/Reports (Items removed from Consent Agenda)**

None.

#### 5. **ITEMS FOR DECISION**

##### 5.1 **Approve the Consent Agenda**

**MOTION:** Moved by Daniel and seconded to approve the consent agenda as presented. **CARRIED**

##### 5.2 **Kerrisdale Earthquake Emergency Plans – Oscar**

The intention of Kerrisdale Emergency Response Program (KEEP) is to establish a core group of residents whose goal will be to build an emergency support program for the Kerrisdale community that is similar to DEEP.

**MOTION 1:** Moved by Kathleen and seconded that we start the process to assemble a core group to form KEEP. **CARRIED**

##### Action Plan:

- We need to recruit a small group of interested people from our local and neighbouring communities. Teresa Mirault from DEEP has already indicated she would volunteer to share her knowledge and experience with us.
- Keiko indicated that the Community Engagement Committee (CEC) could tap into their extensive network of contacts to reach interested parties. Other Board members also showed interest to collaborate with CEC and are encouraged to join in. Robert will provide contact names of anyone interested at KBA, and the local resident that initiated this discussion.

**MOTION 2:** Moved by Daniel and seconded for CEC to coordinate the efforts to facilitate the development of a disaster support group associated with the Kerrisdale Community Centre. **CARRIED**

##### 5.3 **Program Participation Policy – Robert**

Both the revised draft and current version (Feb 2005) of the Program Participation policy were presented for review. Robert highlighted the changes that were made and there were no further discussions.

**MOTION 1:** Moved by Kathy and seconded to accept the revision to the Program Participation policy. **CARRIED**

**MOTION 2:** Moved by Michael and seconded to rescind the old Program Participation policy in place of the revised policy. **CARRIED**

##### 5.4 **Sponsorship Policy – Michael**

Both the revised draft and current version (Feb 2005) of the Sponsorship policy were presented for review. Michael provided an overview of the changes made and there was a brief discussion that followed.

- The revised policy now aligns with our Vision, Missions and Values statement.
- We do not enter into sponsorships agreements very often, and when we do, it is usually in the form of a product or donation in kind, rather than money.

**MOTION 1:** Moved by Duncan and seconded to accept the revised Sponsorship policy as presented. **CARRIED**

**MOTION 2:** Moved by Jumy and seconded to rescind the old Sponsorship policy in place of the revised policy. **CARRIED**

**Break 8:14 pm - 8:25 pm**

##### **Announcements:**

- An email addressed to Susan from the organiser of the Heritage Fair was circulated at the break. It noted that they have secured arrangements with a local high school to facilitate next year's event and thanked the community centre for sponsoring them over the past three years.

- Park Board commissioners have received their designations at the various community centres; our new liaison is John Irwin.
- Robert has invited all PB commissioners to our Christmas Party and to date only Stuart Mackinnon has replied with an acceptance.

## 6. ITEMS FOR DISCUSSION

### 6.1 Monthly Finance Reports (ending September 30, 2018) – Michael

- We've had a good start for the first month of fiscal 2018-2019 as our net program revenue is up on last year.
- Rentals revenue are also up due to Save On Food's Hiring Fair for their new store on 49th and W Blvd.

### 6.2 Ethical Funds – Michael

Robert, Michael and David Mordant from the Finance Committee had a conference call with our CIBC advisor, Maili Wong. A follow-up email sent on November 14, that provided a summary on the different philosophies behind ethical funding was circulated for review:

- Historically, ethical funds can outperform traditional investment funds. However, a downside is higher management fees.
- Michael and the Finance Committee feel confident about including ethical funds in our investment account.
- If the Board wants to pursue investment in ethical funds then we need to decide what is our objective? Is it environmental, is it avoidance of certain kinds of companies, or is it to target certain kinds of companies that pursue certain objectives?
- Common criteria in the US are ESG: environmental, social and governance criteria in screening equities.
- Some ethical funds invest in oil, gas and coal companies that contribute to climate change.
- The Board determined that screening out funds invested in oil sands (gas OK), military, and corrections. Focus was on environmental and social criteria.

**MOTION 1:** Moved by Daniel and seconded to transition all the Society's ETF investments into ethical funds. 4 IN FAVOUR | 8 OPPOSED. **MOTION FAILED**

**MOTION 2:** Moved by Keith and seconded to make a partial investment into ethical funds. **CARRIED**

### 6.3 Nominations Committee (NC) – Duncan

The current status of advertising and promotion of the nominations committee's recruitment drive is as follows:

- Sign Boards are up in the Main and Seniors lobbies.
- Notices are up on the Society bulletin boards, external reader boards and internal monitors.
- Social media, KCCS website, Winter program guide brochure, e-newsletter and Go Volunteer website.
- Robert has identified two people from last year's applications who did very well in the interviews but for various reasons did not stand for election. Both have expressed some interest in coming forward.
- We have five out of ten incumbents confirming they will not be standing for re-election.
- Word of mouth: the NC (Duncan, Jummy and David) encourages every Board member to talk to friends, family and their networks actively. For example, Marie-Noelle will email the PAC members at her child's school. Robert has been talking to individuals down in the fitness room about the benefits of volunteering for the KCCS Board.

Keiko left the meeting at 8:53 pm

### 6.4 Christmas Party Event - Dec 4 update – Kathy

- This year's theme for the Christmas Party is to wear an "ugly sweater".
- Some help is needed with decorating the space to make the multipurpose room look festive.

### 6.5 East Boulevard Renovations update – David

- The planted garden had to be taken apart for drainage improvements on the south side by the entrance. By chance, workers found a drain which allows drain access into the existing system.
- Additional tree pruning improved the lighting under the trees.
- Installation of signage and bike racks are still in progress.
- Park benches: Humaira has donated one park bench, and \$4K funding from the estate of Irene Ronnie has been received. The committee will need to see if two park benches will fit in the space.
- Oak trees along the east wall of the auditorium will be removed in the New Year. This should provide a large area of wall suitable for an art project.
- The external painting of the building has been postponed due to \$65K cost. The committee will discuss optional colour swatches in 2019.
- Kathleen congratulated David and the Committee for the work they have done to improve the garden: it has not looked this good in 20-years!

**MOTION:** Moved by David and seconded that the Society make a \$1K contribution towards a park bench (opposite the Inuksuk) to supplement the donation from the estate of Irene Ronnie. **CARRIED**

On a side note: As a risk factor, Susan will request maintenance staff tighten all loose lens covers on the light fixtures throughout the centre. Decals have been completed and the Bird Houses workshop will be coming up in January.

Jumy left the meeting at 9:03 pm

#### 6.6 Monitoring Participation Cards - Oscar

There was some discussion between the Seniors Council and Program Committee about monitoring people participating in the three new seniors' programs for Lunch, Social Recreation and Opera Zone, which was launched in September. After a brief discussion, Susan reported that staff are continuing to conduct ongoing monitoring and apart from some confusion between the \$10 card and meal card, purchases of the Participation Cards to date show: 487 lunch programs, 316 Social Recreation and 50 Opera Zone have been sold.

#### 7. Pending Items

Bylaw modifications and Audited Financial Statement will be presented in January and both need Board approval before the AGM in February.

#### 10. ADJOURNMENT

The meeting adjourned at 9:12 pm

**NEXT MEETING:** January 23, 2019.

#### UPCOMING MEETINGS AND EVENTS:

Program Committee	Wed 05 Dec - 7:00 pm	Program Committee	Wed 09 Jan - 6:00 pm
Seniors Council	Mon 10 Dec - 12:45 pm	Finance Committee	Wed 09 Jan - 6:00 pm
CEC	Wed 09 Jan - 5:00 pm	Executive Committee	Wed 09 Jan - 7:30 pm
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Park Board	Mon 3, 10*, 17 Dec 2018		
Park Board	Mon 14, 28 Jan 2019		

*These minutes were approved by the Board of Directors.*

SIGNED BY CHAIR OR SECRETARY \_\_\_\_\_ INITIALS \_\_\_\_\_