

Board of Directors Meeting
of the
Kerrisdale Community Centre Society (KCCS)
Wednesday, 25 November 2015 at 7:30pm

MINUTES

Present: Kathleen Bigsby (Chair), Oscar Bisnar, David Eaton, Alex Cherkezoff, Mary Anne Davies, Melina Hung, Bob Smith, Keiko Honda, Humaira Akhtar, Morag Pansegrau, Colin Booth
Regrets: Robert Lockhart, Barb Mikulec, Fred Jay, Don Munton, Ali Cheung, Bill Harris, Gordon Grant
Staff: Susan Mele
Commissioner: Casey Crawford
Recorder: Alison Verghese

1. Call to order and Welcome

The meeting was called to order at 7:32 pm

1.1 APPROVAL OF AGENDA of November 25, 2015

MOVED by Mary Anne and seconded, that the Agenda be adopted as amended. **MOTION CARRIED.**

Additional Item 5.10: Information item from Keiko

1.2 Welcome to new Board members: Morag Pansegrau and Gordon Grant

Kathleen welcomed Morag to her first board meeting and Gordon Grant in absentia.

2. Items for Information (listed under the Consent Agenda) were circulated by email prior to the meeting.

3. MATTERS arising from the Minutes/Reports (Items removed from Consent Agenda)

3.1 Executive Minutes Item 5.4 Board Development Workshop. Melina asked for clarification on the exact number of participants. Mary Anne confirmed a total of 17 with two members leaving early in the second half. No amendments in the minutes required.

3.2 President's Report bullet point #6 drops in program revenue. Melina expressed the need to act urgently in this area. The Chair noted that item 5.2 on the agenda was dedicated to this discussion.

4. ITEMS for DECISION

4.1 Motion to approve the Consent Agenda

MOVED by Alex and seconded, that the Consent Agenda of November 25, 2015 be adopted as presented. **MOTION CARRIED.**

4.2 Kerrisdale Community Garden (KCG) – Keiko

The KCG is an independent community group that is supported by KCCS. We provide our accountant Norm Funk, to help them manage their accounts. We are a legal entity that can support KCG to apply for their license renewal by the City and apply for grants.

MOVED by Keiko and seconded that Kerrisdale Community Centre Society will continue to support the Kerrisdale Community Garden operation for the next 5 years; this does not include a commitment to any financial contribution. **MOTION CARRIED.**

4.3 Seniors Kitchen charges 2015

To offset inflation and ease the burden on the subsidy provided by the Society, the Seniors Council proposed to schedule periodic adjustments to counteract the continuing rise of food costs in an effort to balance the budget.

MOVED by Mary Anne and seconded that the Board approve the price increases for seniors' meals as per Item 5 in the Seniors Council Minutes of November 9 and that these will take effect on February 1, 2016. **MOTION CARRIED.**

Mary Anne noted that patrons prefer to support gradual increases rather than a big hike. The Seniors Council will review the meal prices again in 6-8 months.

4.4 Staff Awards Guidelines

As she was the only member of the Program Committee present, Humaira was asked to speak to this item. However, she was not sufficiently conversant with it to do so.

MOVED by Humaira and seconded to approve the amendment to the Honour and Awards Policy, to include the new Staff Awards guidelines under Item 9. **MOTION CARRIED.**

This item will be brought forward to January for further discussion on the details of the award.

5. ITEMS FOR DISCUSSION

5.1 Changes to BC Societies Act 2015

Don Munton attended a Vantage Point workshop on November 10 that was facilitated by Bull Housser, which addressed the upcoming changes to the BC Societies Act. Don submitted a report dated November 21, 2015 with recommendations that will be considered by the Executive Committee in the New Year.

There will be a BC Society Act binder (similar to the one created for the ONE CARD FOI in the Board office with master copies of pertinent documents (as listed)). If anyone would like to view them or prefer an electronic copy, please contact Alison.

- Vantage Point: Changes to the BC Society Act (July 2015) – *Frequently Asked Questions*
- Vantage Point presentation facilitated by Bull Housser (Nov 10, 2015) – *Understanding BC Society Act*
- BC Ministry of Finance Societies Act White Paper (Aug 2014) – *Draft Legislation with Annotation*

5.2 Community Needs Assessment Committee

Initial concerns about changing demographics, drops in membership and net program revenue led this committee to review the last Needs Assessment Report in 2005 looking to glean methodologies and recommendations that were still relevant. As there has been no report from this committee since April this year, suggestions on how to reactivate it were discussed. We are in the business of providing programs and services that meet the needs of our community and we need to make sure we are doing that effectively.

The consensus of the Board is for Kathleen to ask Don to report on the direction of the Community Needs Assessment Committee in January.

5.3 Cancellation of Friday Public Skate – refer to November 4, Program Minutes Item 3.1

Park Board has cancelled Kerrisdale's Friday Public Skate without any notice or discussion with the Society. Susan speculated that low attendance numbers over the past 3 months was the rationale for the cut.

We need to establish if there is a need or a desire in the community to continue public skating. How will this cut in services affect our community? We must ask:

- ⇒ why the reader board isn't being utilized to advertise & promote public skating?
- ⇒ what measures were taken to improve participation, before the program was cut (Susan to ask Grant)?
- ⇒ the Program Committee to implement alternative activities if Friday public skate cannot be reinstated
- ⇒ if there needs to be more promotion or different opportunities available during this time slot

Refer this item back to the Arena Committee for further investigation and include it in the Needs Assessment Committee's task list for discussion and investigation.

5.4 Decline in skating lesson enrolment– refer to November 10, Executive Minutes Item 5.3 and graphs Our “Learn to Skate” lessons offered to the public have been in decline since 2012. A number of issues were identified at the November 9 Executive meeting and further discussion tonight provided some positive ideas:

- ⇒ if the program is attractive enough, people will attend regardless of the venue
- ⇒ we could refresh the appearance of the Arena that was built in 1949. It was designed for hockey games, not for watching children's skating lessons
- ⇒ we cannot compete with the likes of Hillcrest or Killarney ice rinks so let's target a niche market and offer people something different and make it fun
- ⇒ how can we improve and/or retain good skate instructors? We pay their wages but have very little say on who they are because of “shift pick”.

It was recommended that the Arena committee monitor and provide feedback to the Board on this issue.

5.10 Playbook information item

Keiko thanked the Board and staff on behalf of the Community Engagement Committee and Playbook Team for their support of the Kerrisdale Playbook. The first print version of the Playbook will be available for purchase in December for \$10. Sixteen articles were chosen from over 150 to produce the limited edition book. The committee will send complimentary copies to community leaders and it was reported that Playbook has approximately 4k hits online per month. Colin noted that the Playbook had been printed in the US as it was less expensive than printing it in Vancouver.

The Intergenerational Musqueam Weaving project has been completed with Debra Sparrow. Some of the works are displayed in the Centre's main lobby showcase for viewing. The project had approximately 50 people from 7 to 80 years of age participate.

BREAK 8:33pm – 8:48pm

5.5 Cleaning Issues – update from Susan

There was nothing more to update since the November 10 Executive Meeting (Item 5.2). The cleaners are making inroads into identified areas of neglect: the shower facilities, exercise room, kitchen and pottery studio.

The mice problem was discussed as it had peaked recently when the City let the contract to a new pest control company. There was a transition period where there were no traps. The centre is a haven for mice because of the age of the building. They only need an opening the size of a dime to access the building. There are many doors and windows, and the coffee bar, kitchen and pre-school attract them. It is all tied in with cleaning and maintenance.

5.6 Vantage Point Workshop (7 November) – refer to November 10, Executive Minutes Item 5.4

We thought it had failed to meet our objectives both in material and presentation. The Vantage Point director sent us back the feedback sheets that showed a mixed a response. It seems that for some people, the workshop met their needs quite well while others said it failed to address the topic, did not make good use of time and got stuck on jargon.

Billed as helping committees set measurable goals, we hope that our members can take the skills learnt and apply it to their committees, to be able to set goals. There appears to be little confidence this can be done.

Vantage Point has offered us a free webinar on the Societies Act. Kathleen will provide further details for those that are interested.

5.7 Jim Diers presentation – 24 January 2016

Planned as a major event, to bring communities together, the details are still being fine-tuned to clarify our vision and direction:

- Who will be the local speakers to support or react to the Seattle experience and present some provocative ideas from Vancouver?
- The objective is to explore local control in communities and empower our citizens
- A look from grass roots or “bottom up” and identify how can we gain responsibility in our communities
- Entice people to get involved at a local level, for example, KCCS Emergency Meetings in the Auditorium (January 2013) when our community reacted to Park Board’s proposed takeover of our Community Centre

David and Oscar and the Community Engagement Committee will see if there’s any further input.

5.8 New Year’s Eve celebration – Status

No action was taken from the Program and Community Engagement Committees.

5.9 2015 Volunteer of the Year – Status

There will be no award this year as the committee failed to identify a suitable recipient.

6. STANDING ITEMS

6.1 Commissioners Report – Casey Crawford (9:12)

Casey spoke briefly, highlighting on some notable events this month and fielded questions from the floor.

Casey and Susan left the meeting at 9:18 pm

In-camera Meeting: 9:19 pm – 9:26 pm

ADJOURNMENT

The meeting adjourned at **9:26** pm.

NEXT MEETING: January 27, 2016 at 7:30 pm

UPCOMING EVENTS:

Park Board Budget Meeting	Tuesday, 8 December 2015
Park Board Meeting	Monday, 14 December 2015
Program Committee	Wednesday, 06 January 2016 – 4:00 pm
Executive Committee	Wednesday, 13 January 2016 – 7:30 pm
Board Meeting	Wednesday, 27 January 2016 – 7:30 pm