

Board of Directors Meeting
of the
Kerrisdale Community Centre Society (KCCS)
Wednesday, 28 October 2015 at 7:30pm

MINUTES

Present: Robert Lockhart (Chair), Oscar Bisnar, Ali Cheung, David Eaton, Alex Cherkezoff, Don Munton, Mary Anne Davies, Melina Hung, Colin Booth, Bill Harris, Bob Smith, Keiko Honda, Fred Jay, Humaira Akhtar

Regrets: Kathleen Bigsby, Barb Mikulec, Terry Kong, Casey Crawford, Susan Mele

Guests: Gordon Grant, Shannon Brown, Aileen Neale, Leeza Woo

Staff: Erik Price

Recorder: Alison Verghese

1. Call to order and Welcome

The meeting was called to order at 7:30 pm

1.1 Introduction of Councillor Gordon Grant

Fred introduced Gordon Grant, elected official on the Musqueam Chief and Council and sitting member on the Board of Directors of ITA BC. Gordon is very active in his community and plays a key role in recreation programs for Musqueam youth. He expressed a very positive desire to join the KCCS Board and apologised for having to rush back to another competing meeting. Gordon left the meeting at 7:36 pm.

1.2 APPROVAL OF AGENDA of 28 October 2015

MOVED by Bill and seconded, that the Agenda be adopted as presented. **CARRIED.**

1.3 Presentation: Summer Day Camps Report 2015 – Shannon and Aileen

The report was emailed and printed for the members to review, prior to the meeting. Shannon and Aileen presented some notable highlights and fielded questions from the floor.

- There were 2 returning leaders this year, the rest were new staff this summer
- We are an inclusive camp and don't turn away anyone with special needs. We also have children and parents/guardians with language barriers and hired bilingual leaders that spoke Mandarin and Cantonese to cater to our demographics
- Average registration: 47/60 kids per week for Summer Safaris (6-10yrs)
- Average registration: 20/30 kids per week for Youth Adventure Camp (11yrs+)
- Revenue was down 33% on 2014[^] and up 39% on 2013. [^]Note VSB School strike
- There was a wage increase of 50c per hour that would have increased the salary cost over last year.

Questions requiring follow up actions by Shannon and Aileen:

- Did the salary increase impact the financials and what was the difference in the net revenue?
- Following the wage increase this year, is KCCS in the upper mid range in the salary ranks?
- Did we have any LAC customers? If so, how much of the subsidy was used. This data needs to be captured in future reports (no names but just the numbers by percentage supported by the Society)

Alex congratulated Shannon and Aileen on the thorough reporting approach and especially on the two pages of recommendations for the future. Don commended Shannon on an excellent job in her first year of organising the Summer Day Camps. Shannon and Aileen left the meeting at 7:51 pm

1.4 Presentation: Play Palace Report 2015 – Leeza

The report was emailed and printed for members to review, prior to the meeting. Leeza briefed the Board and fielded questions, noting the following highlights:

- Four (4) new inflatable units were purchased by the PB
- There was a staff shortage at the beginning due to staffing increase requirements of BCSA licencing
- Financials were on par with last year. There was a 5% increase on 2014
- Attendance levels were up for public parties and down for private parties

Follow up actions required by staff:

- Ask Susan to confirm how the financials are divided up between KCCS and PB?
- David asked about the recommendations, specifically in the seating arrangements – next steps
- Leeza will amend the Report with the correct date and send it to Alison for filing

Robert thanked Leeza for her attendance. She left the meeting at 8:01 pm

3. MATTERS arising from the Minutes/Reports (Items removed from Consent Agenda)

3.1 2015-09-23 Board Minutes, Item 5.1 Board Development Workshop – Oscar

A sign up sheet was circulated for members to confirm their attendance at the November 7, Board Development Workshop. Mary Anne has the list of Seniors Council members attending. Humaira will invite the three non-board members and two newly appointed directors to the workshop. Alison will provide Humaira with their email addresses.

3.2 2015-09-23 Board Minutes, Item 5.3 Nominating Committee – Don

In response to Don's enquiry about volunteering on the Nominating committee, Robert clarified that eligible board members have a "fiduciary duty" or responsibility to the Society to serve on this important committee.

3.3 2015-10-14 Executive Minutes, Items 5.8 Society Bulletin Board (Seniors entrance) – Don

Don found no issues with the automatic door when standing in front of the bulletin board. However, as stated in the minutes, the major issue is the lack of lighting and that we need to relocate the bulletin board elsewhere.

3.4 2015-10-14 Executive Minutes, Items 5.9 Jim Diers – Don

Don requested the sentence, "Don has agreed to coordinate this event" be struck off the minutes. Alison will amend the minutes as requested.

Keiko had a number of questions about the rationale for inviting Jim Diers to Vancouver and wondered if this event could sit with the Community Engagement Committee. Robert recommended Keiko speak to Kathleen when she gets back.

4. ITEMS for DECISION

4.1 Motion to approve the Consent Agenda

MOVED by Colin and seconded, that the Consent Agenda of October 28, 2015 be adopted as amended.
CARRIED.

4.2 Increase admission rates

The last rate increase in admission rates for the Exercise room was in 2010-2011. The Finance committee applied the same methodology to determine the rate rise as was done for the Seniors Coffee Bar price adjustment. Ali compiled a detailed spreadsheet from her research, listing competitive admission rates from highest to the lowest, in Vancouver. While comparing our rates with other community centres like Killarney and

not PB run facilities as they are considered quite high, the most reasonable increase would be 16.55% to keep in line with rising cost of wages, maintenance and inflation.

- The overall city wide average drop in rate is between \$4-6 and \$35-\$50 for 10 card passes.
- Our current rate is \$3 drop in, \$25 for 10 pass and \$30 per month rate. The actual dollar amount increase would be: \$3.50 drop in, \$29 for 10 pass and \$35 per month rate.

MOTION: to increase the admission rates in the exercise room by 16.55% from January 1, 2015 as noted on the schedule presented (page 29 of the agenda package).

MOVED by Ali Cheung and seconded. **CARRIED WITH A MAJORITY.** 2 OPPOSED.

4.3 Interim Treasurer

Ali will resign from the Treasurer's position and the Board at the end of the calendar year. Robert commended her work over the past two years and the committee showed their appreciation with a round of applause. Bob Smith has expressed interest to take over and become interim treasurer until the next AGM.

MOTION: to appoint Bob Smith as interim treasurer until the February 2016 AGM.

MOVED by Bill and seconded. **CARRIED UNANIMOUSLY.**

4.4 Kerrisdale Arena - Arts funds for Community Centre projects

The proposal is to improve the aesthetic appearance to the entrance of the Arena by creating a temporary art installation; using some of the historical photographs we have that date back to the 1940's. The jointly funded Program will have a budget of \$12k. KCCS will contribute \$5k and the City will pay the balance of \$7k. There will be a competition for artists to apply for the project and the Society will collaborate with the Park Board to vet the artists and choose the type of installation that best meets the project's criteria.

MOTION: to support the Artists in Communities Program to enhance the appearance of the Arena's entrance and commit \$5k to this project, of which \$4k has already been allocated in the 2015-16 fiscal year budget.

MOVED by Fred and seconded. **CARRIED WITH A MAJORITY.** 3 OPPOSED.

It was also recommended by some members of the board that a fresh coat of paint in the foyer and front of the Arena would greatly improve its current dull and shabby appearance.

5. ITEMS FOR DISCUSSION

5.1 New BC Societies Act

Various options were put forward by the Executive Committee, refer to Item 5.1 in the October 14 Executive minutes. Following discussions, the consensus is to allow the Executives to move forward and make decisions as a guideline for the Society to transition to the new provisions of the BC Society Act.

5.2 Vantage Point Workshop – Understanding the BC Society Act, Nov 10

Don volunteered to attend on behalf of KCCS. He suggested everyone read the summary document provided by Lawson Lundell and is happy to raise questions and seek clarification for others while at the workshop.

5.3 Maintenance and cleanliness

Despite being assured by Susan that there would be no degradation in the facilities maintenance following PB's 15 hour cut to our auxiliary maintenance budget, simple observation and feedback from members of the board and patrons demonstrate the centre is looking grimmer than ever. Thoughts and comments during this discussion noted:

- The hours of the night time janitor has been cut from 7.5 to 5 hours per night. Is there any supervision?
- There doesn't appear to be rotational cleaning. There are areas that appear never to have been cleaned

- Oscar confirmed cuts to our maintenance budget was not based on a PB matrix
- Mary Anne flagged walls in the kitchen has been on the list to be washed for the last year
- Melina suggested a walk about with Susan to pin point critical areas that need to be addressed right away. We need to document the issues and have a timeframe for it to be fixed
- Humaira circulated some photos of common areas with visible grim and dirt during her visit to the centre this morning. It's not about the age of the building but about basic hygiene and cleanliness.

MOTION: to write a formal letter of complaint to the City about the poor state of maintenance at the Kerrisdale Community Centre. Don will draft the letter. Robert and Oscar will move forward on this matter. **MOVED** by Humaira and seconded. **CARRIED.**

Colin left the meeting at 9:04 pm
Fred left the meeting 9:13 pm

5.4 Nominating Committee – Final call for Volunteers and Draft Ballot

Humaira, Oscar and Robert will form the Nominating Committee. Colin has stepped down because he is away.

Erik left the meeting 9:14 pm

5.5 Appoint Interim Directors

There was consensus to appoint both Gordon Grant and Morag Pansagrau as interim Directors with emphasis to engage Gordon in the Youth Committee as early as possible. We would also invite them to the Board Development workshop on November 7.

MOTION: that Gordon Grant and Morag Pansegrau be appointed as interim Directors on the Kerrisdale Community Centre Society Board of Directors until the 2016 AGM. **MOVED** by Bill and seconded. **CARRIED UNANIMOUSLY.**

6. STANDING ITEMS

6.1 Commissioners Report – Casey Crawford

Not discussed as Casey was not present.

Erik Price left the meeting at 9:25 pm

BREAK 9:14 pm – 9:26 pm

In-camera Meeting: 9:26 pm – 10:03 pm

ADJOURNMENT

The meeting adjourned at **10:03** pm.

NEXT MEETING: 25 November 2015 at 7:30 pm

UPCOMING EVENTS:

Program Committee	Wednesday, 04 November 2015 – 4:00 pm
Executive Committee	Tuesday, 10 November 2015 – 7:30 pm
Board Meeting	Wednesday, 25 November 2015 – 7:30 pm
Park Board Meeting	Monday, 2 and 16 November Monday 14 December
KCCS Christmas Party	Wednesday, 9 December