

**Board of Directors Meeting**  
of the  
**Kerrisdale Community Centre Society (KCCS)**  
**Wednesday, 23 September 2015 at 7:30pm**

**MINUTES**

**Present:** Robert Lockhart (Chair), Oscar Bisnar, Ali Cheung, David Eaton, Alex Cherkezoff, Don Munton, Mary Anne Davies, Melina Hung, Colin Booth, Bill Harris, Bob Smith, Keiko Honda  
**Regrets:** Kathleen Bigsby, Fred Jay, Terry Kong, Humaira Akhtar, Barb Mikulec  
**Guests:** Morag Pansegrau, Gordon Grant (unable to attend)  
**Staff:** Susan Mele  
**Commissioner:** Casey Crawford  
**Recorder:** Alison Verghese

**1. Call to order and Welcome**

The meeting was called to order at 7:33 pm

**1.1 Introduction of Gordon Grant and Morag Pansegrau**

Robert introduced Morag Pansegrau who is interested in joining the Board and has come to trial a meeting. Gordon Grant was unable to attend.

**1.2 APPROVAL OF AGENDA of 26 August 2015**

MOVED by Bill and seconded, that the Agenda be adopted as presented. **CARRIED.**

**1.3 MOTION to adopt August Board Minutes**

MOVED by Don and seconded, to adopt the Board Minutes of August 26, 2015 as presented. **CARRIED.**

**3. MATTERS arising from the Minutes/Reports (Items removed from Consent Agenda)**

**3.1 Consent Agenda Item 2.1: Executive Minutes of September 9, 2015 Meeting**

- Item 4.4 Digitizing and Archiving Society Files

Keiko enquired if one or two of the current team of UBC interns working on honorariums can be employed to do some of the work on digitizing and archiving Society files. The rationale would be to save money and resources.

Alison will look into the scope of work and present an option for the Executive to review.

Don requested we ask our honorary Solicitor to research, which records need to be retained, and in what format. The Society's Act is vague about mandatory records we need to have in our possession. On that note, Robert announced that our honorary Solicitor has resigned and we are in search for a replacement volunteer.

Anyone who knows of people in the legal business who would like to volunteer for the Society in an honorary position (that gets a question once in a while) is asked to please forward their name to the members of the Executive.

**4. ITEMS for DECISION**

**4.1 Motion to approve the Consent Agenda**

MOVED by David and seconded, that the Consent Agenda of September 23, 2015 be adopted as amended. **CARRIED.**

## 4.2 Collaborative Garden Memo

Keiko spoke to this and fielded questions from the floor. Some concerns raised were:

- the proximity of the bee hive to the children's playground
- rats in the local area have been a pest. Is there a contingency plan to tackle this problem?
- who will reap from the harvest? Anyone can take from the garden

Others spoke in favour of this initiative as it appears to:

- cross the cultural boundaries and is intergenerational
- have no limits on who can sign up to be a volunteer
- be an educational site for people to learn about growing food

**Moved** by Keiko and seconded that the Board approve \$5,000 from Capital budget, through the Community Engagement Committee, to fund the initial set up of the KCCS Collaborative Garden for the first 6 months (November 2015-April 2016). **Motion CARRIED** with a majority. One abstention.

## 5. ITEMS FOR DISCUSSION

### 5.1 Board Development Workshop – Mary Anne

Kathleen, Humaira and Mary Anne met with Mark from Vantage Point to put together a proposed agenda for the Board to discuss. The following was decided by consensus:

- Date: **Saturday, November 7** in the South Room. Susan will confirm the room availability.
- Start: **10:30am**. It will be a 4 hours workshop, including a 30 minute refreshment break
- Invitees will be Board, Seniors Council and non-Board Committee members (max. 28)
- The primary objective is to focus on **COMMITTEE GOAL SETTING** (working in groups)
- Other topics include how to make a meeting more efficient and the role of the committee chair
- Omit review of the consent agendas because the Seniors Council do not use it
- Maximum capacity for the workshop is 40 people; cost is \$750. Kathleen suggested inviting other community centre representatives. Robert will follow up to find out if there were any response.

### 5.2 Board Members Profile – Robert

Robert recapped briefly on this item that was passed by the Board in June under the discussion of the Society Bulletin Board (Item 4.1). However, since then, there have been some dissenting thoughts by a few members to having their profile posted on the KCCS website.

Melina has taken charge of this project and reiterated the rationale was to raise the profile of the Board and give it a human aspect. The reason for taking our photos and questionnaire was to keep the information brief, consistent and manageable.

Following discussions, there was consensus for Melina to proceed with the information package to go on the Society's Bulletin Boards and, subject to final approval from individuals, to be uploaded on the KCCS website:

- Members who do not wish to have their bios and/or photo published can submit "name only"
- Members can resubmit a photo (jpeg/pdf) and tweak their bios if they are unhappy with what's on file
- The Bulletin Boards and website will be updated concurrently by the Administrative Assistant. Initially, the profile of the whole Board will be featured and thereafter, one Board member per fortnight or month as decided.

Ali arrived 8:10pm

### 5.3 Nominating Committee – Robert

We need to establish an ad-hoc committee to do background work in preparation for next February's AGM. After the terms of reference for the Nominating Committee were read aloud, Robert called for volunteers and Colin acquiesced. Incumbents that are up for re-election cannot sit on the Nominating Committee. There are currently 6 standing members that are eligible to volunteer: Barb, Humaira, Oscar, Melina, Terry and Robert.

Colin volunteered for the Nominating Committee. Alison will send Robert the list of those aforementioned to remind them of their fiduciary duties.

#### **5.4 Annual Christmas Party – Robert**

Colin and Bill snapped up calls to volunteer for this annual event.

### **6. STANDING ITEMS**

#### **6.1 Commissioners Report – Casey Crawford**

There were no questions relating to the July Liaison Report. Since the August break, there has been one PB meeting, which Casey gave a verbal report on:

- Recent changes to the City Manager's Office has effected some PB initiatives and ideas
- The Commissioner's are appreciative that the ActiveNet court case has been postponed
- There hasn't been an announcement yet on who will host the Oct 26 pilot Town Hall meeting
- An agreement was reached with Killarney CC regarding their Seniors Centre. An RFP is being issued to get the building started, particularly in light of the Federal grants. Ownership and the Operating Agreement of the facility had been the two contentious issues on the table. Killarney CC has acknowledged passing on the expectation of ownership and operations. PB will not negotiate with any other organization than Killarney.

#### **ANNOUNCEMENTS – Robert**

- Reminder for all Board members to pre-register for the upcoming **MUSQUEAM NOW and THE FUTURE** talk on October 1, with Chief Wayne Sparrow and Marvin Storrow QC. Susan will take the list of names to pre-register for the event.
- Susan handed a note to Robert to advise that a purchase order has been raised for the replacement of the floor mats in the weight room. It should be completed in 3 weeks and the area will be closed for a day for installation. This is good news, to have a resolution on an issue that's been on the books for a long time.

Susan Mele and Casey Crawford left the meeting at 8:46 pm

**BREAK** 9:45 – 9:04

In-camera Meeting: 9:05 pm – 9:32 pm

#### **ADJOURNMENT**

The meeting adjourned at **9:32** pm.

**NEXT MEETING:** 28 October 2015 at 7:30 pm

#### **UPCOMING EVENTS:**

Program Committee	Wednesday, 07 October 2015 – 4:00 pm
Executive Committee	Wednesday, 14 October 2015 – 7:30 pm
Board Meeting	Wednesday, 28 October 2015 – 7:30 pm
Park Board Meeting	Monday, 19 October 2015