

KERRISDALE COMMUNITY GARDEN LIAISON COMMITTEE

TERMS OF REFERENCE

The Kerrisdale Community Garden Liaison Committee is a committee appointed by and reporting to the Board of Directors of the Kerrisdale Community Centre Society. It operates in accordance with the mission, goals, policies, and strategies of the Kerrisdale Community Centre Society.

MANDATE

To support the operation of the Kerrisdale Community Garden group currently operating at the West 60th Avenue and Angus Drive site.

SPECIFIC RESPONSIBILITIES

1. The Kerrisdale Community Garden Liaison Committee will meet with representatives of the Kerrisdale Community Garden group at least twice each year and will report on those meetings to the Board of Directors.
2. The Kerrisdale Community Garden Liaison Committee will ensure that the banking and accounting services provided to the Kerrisdale Community Garden group are functioning to the mutual satisfaction of both parties and will recommend to the Board of the Society any changes that appear to be warranted.
3. The Kerrisdale Community Garden Liaison Committee will advise the Kerrisdale Community Garden group of relevant City policies and opportunities for grants, community partnerships and development of which it may become aware.
4. The Kerrisdale Community Garden Liaison Committee will ensure that the Kerrisdale Community Garden group will have up to a half page space in the Community Centre Society's quarterly program brochure to publish its events, opportunities to obtain plots, or other similar material of interest to the Kerrisdale community.

The KERRISDALE COMMUNITY GARDEN GROUP will have its own administrative structure and be responsible for the following:

1. To plan and develop the Kerrisdale Community Garden.
2. To adhere to the City of Vancouver Operational Guidelines for Community Gardens on City Land.
3. To maintain a membership list and a wait list for garden plots.
4. To collect annual gardening membership dues.
5. To ensure garden site upkeep and maintenance.
6. To explore community partnerships and development opportunities.
7. To designate at least one of its members to liaise with the KCCS Committee.

The Kerrisdale Garden group agrees to encourage its members to become members of the Kerrisdale Community Centre Society.

MEMBERSHIP

The Committee will comprise at least two board members.

MEETING TIME

Meetings will be held at least twice each calendar year with exact time and dates to be determined by committee members. No Centre staff liaison is required but may be invited to attend.