

COMMUNITY ENGAGEMENT COMMITTEE

TERMS OF REFERENCE

The Community Engagement Committee is a committee of the Board of Directors of the Kerrisdale Community Centre Society (KCCS) appointed by and reporting to the Board. It operates at all times in accordance with the mission, goals, policies and strategies of the Society.

The Community Engagement Committee will submit an annual budget for its proposed activities through the Finance Committee to the Board, and will provide monthly progress reports to the Board through submission of its meeting minutes.

SCOPE OF RESPONSIBILITIES

- 1) To engage and bring people together to create a vibrant, caring and inclusive community of which the Kerrisdale Community Centre is the heart.
- 2) To collaborate with the wider community for the mutually beneficial exchange of knowledge and resources to advance the quality of life of Kerrisdale residents.

SPECIFIC RESPONSIBILITIES

- 1) Identify individuals and organizations inside and outside the Kerrisdale community who can share their talents and resources, and collaborate with them to develop creative activities and events that engage and connect members of the Kerrisdale community;
- 2) Work with the KCCS Program, Seniors and Youth Committees:
 - to integrate activities and events that have proven to be successful into ongoing Centre programming, and
 - to generate interest in KCC programs and services within the community;
- 3) Promote volunteerism and skill-sharing in the community;
- 4) Promote the appreciation and sharing of stories, culture and heritage of the Kerrisdale community through periodic exhibits and events, including production and distribution of the electronic *Kerrisdale Playbook*;
- 5) Work closely with the Board and Centre staff to ensure efficient and effective support of events and activities sponsored by the KCCS.
- 6) Ensure that the Committee's decisions support financially sustainable KCCS operations.

MEMBERSHIP

The Committee is chaired by a member of the Board. The Committee shall have no fewer than four members, who are KCCS directors, and include interested members of the Society. All committee members are appointed by the Board. A KCC staff liaison will also sit on the Committee in a non-voting capacity.

MEETINGS

Meetings will be held monthly on a regular day to be arranged by the Committee.