

Board of Directors Meeting
of the
Kerrisdale Community Centre Society (KCCS)
Wednesday, 26 April 2017 at 7:30pm

MINUTES

Present: Robert Lockhart, (Chair), David Eaton, Melina Hung, Humaira Akhtar, Alex Cherkezoff, Anne Monahan, Morag Pansegrau, Fred Jay, Daniel Conrad, Arjan Grewal, Michael Tjaya, Hamza Kamal, Keiko Honda, Melissa Woo, Don Munton
Regrets: Kathleen Bigsby, Duncan Ainslie, Oscar Bisnar, Casey Crawford, Bhavna Solecki (Absent)
Staff: Susan Mele
Recorder: Alison Verghese

1. Call to order and Welcome

The meeting was called to order at 7:35 pm

1.1 APPROVAL OF AGENDA

Additional Items:

6.8 Film Series - Daniel

6.9 Rental Space - Keiko

MOVED by Don and seconded, that the Agenda be adopted as amended. **CARRIED**

2. STANDING ITEMS

2.1 Commissioner's Report – Casey Crawford

Casey sent his regrets prior to the meeting. Robert highlighted some important information re: JOA and funding for Strathcona CC .

3. Items for Information (under the Consent Agenda) were circulated by emailed prior to the meeting.

4. MATTERS arising from the Minutes/Reports (Items removed from Consent Agenda)

4.1 Item 3.3 CEC Minutes of April 12

- Community Partnership definitions - grammatical errors and typos were identified by Keiko in the CEC minutes after the Board package was printed. *The CEC will resubmit revised minutes for next month.*

4.2 Item 3.5 Executive Minutes of April 12

- Item 5.1.3 - *amend typo "RBT" to RPT* (regular part-time). Also, Don sought clarification on the Group 1 top-up and RPT as he was absent from the meeting. After discussions, it was acknowledged that highlighting this outstanding issue in the Appendices was essential because we don't have clarity from PB.
- Item 5.6 - query regarding Board approval for the landscape upgrade on the east entry was raised by Keiko. David confirmed that this was discussed and recorded in previous Board and Executive minutes.
- Item 5.11 - CEC queried if they could be part of future discussions in this initiative that was instigated by Duncan. Following a brief overview by Robert and David, it was considered viable to tap into Keiko's network of contacts especially at Dunbar CC and liaise with Keiko regarding broader discussions towards forming a west side network at the executive board level at Kitsilano, West Pt Grey, Kerrisdale and Dunbar.

4.4 Item 3.8 Rental Minutes of April 11

- Remove incorrect document. *The Rental minutes of April 11 will be resubmitted, next month.*

MOVED by Don to accept Item 3.5 Executive minutes of April 12 as amended. **CARRIED**

5. ITEMS FOR DECISION

5.1 Approve the Consent Agenda – Motion to adopt Item 3 as listed, minus Items 3.3, 3.5 and 3.8 as amended. **CARRIED**

6. ITEMS FOR DISCUSSION

6.1 JOA Status - Don

- PB met on March 6 to review the proposed JOA. They made the decision to postpone the decision and directed staff to take 30 days to discuss with CCAs the legal issues contained in the document.
- There was dialogue back and forth between lawyers representing the 14 CCAs and some other lawyers representing individual centres and other centres directly communicating with PB staff. The draft JOA went back to PB April 10. PB passed a motion to accept the proposed JOA with some amendments as part of the motion. The full PB motion is presented on pages 40 and 41 in the April Board package.
- There will be significant cost for us if we sign this JOA in loss of membership revenue, as well as new ActiveNet fees, additional staffing costs, and the new operations fee, together roughly estimated at around \$170K per year in lost revenue or additional costs.
- We are expecting to receive the final JOA document on Friday, April 28.
- We can only sign the JOA if we have paid all our arrears owing to PB (see final motion clause B, pg 41)
- No community centre association has yet agreed to this JOA. The signing date is September 30. All decisions need to be made well before this. The implementation date is January 1, 2018. We have to make our way through the process and will have the Executive review the details first, then the Board will vote. We may even have to take it to the membership for the final decision.

6.2 Draft JOA Appendices - Chair

David lead the discussion on the draft JOA Appendices. The Executive previously reviewed all the Appendices; for details refer to in the April 12 minutes of the Executives Committee.

BREAK 8:37 pm - 8:51pm

6.3 Community Needs Assessment - Don/Robert

Don provided a verbal update on the April 10 Community Needs Assessment Committee (CNAC) meeting:

- The CNAC did not meet in the fall of 2016 because they were waiting for:
 - (a) the CANSTATS data
 - (b) analysis done by the research assistant (Heather) that was completed in December/early January
 - (c) committee members, Don Robert and Oscar were preoccupied with urgent JOA issues
- At the CNAC meeting of April 10, the analysis that was pending and the fall in-house survey were discussed and reviewed. Sub-groups of the committee were assigned segments of the data and analyses for drafting of components of the needs assessment report.
- Don will follow up on the status of this procedure and expects the committee to have a report ready for the Board in November. The CNAC will be meeting over the summer and early fall in order to meet this deadline.

6.4 Measureable committee goals - Chair

- Committee goals for the upcoming year must be reviewed and updated to define and delineate measurable goals. Some goals may stem from last year and still be in progress but there should be two to four achievable goals from each committee that reflect their terms of reference.
- Alison will check and distribute the goal development guidance document from the Vantage Point workshop last year.

Don left the meeting at 9:00 pm

6.5 Before and after school programs in BC - Susan

This new BC government initiative was first announced at the BCRPA conference and now made public:

- There are 3 cycles (May, September and January) of funding of up to \$1,500 for one program catering to children K-8. The before or after school program must be new or increase the enrolment number of an existing program. This new initiative only subsidizes the program and does not fully fund it.
- It was suggested we might engage in satellite programs at local schools, if we can get the support of the principal.
- The Program committee will need to move quickly as the first round of funding closes in May. However, we may have some challenges with meeting the criteria regarding membership (not allowed), staff ratios and certified High Five training for staff must be met. Susan noted that we only have one staff member certified with High Five training, which incidentally is delivered by the BCRPA.

Also noted is additional funding for **Move for Health Day** that will reimburse expense costs for an event on or around May 10. It was suggested that CEC maybe able to qualify, if they are holding an event that supports the criteria of movement outdoors. Alison will forward the CEC the BCRPA funding information.

6.6 2017 Vancouver Courier Awards - Susan

We were voted Best Community Centre in Vancouver by Vancouver Courier readers. The first time we won this award was in 2015. Public announcement of the awards by the Courier will be on Friday 28, April.

6.7 Kerrisdale Days, Saturday April 29 - Chair

- Austin and Robert will be setting up from 9:30am in front of TD Bank on 41st Avenue
- Arjan, Fred, Keiko and Colin from CEC will cover the booth from 10-2pm to handout our program brochures, promotional material and promote the Heritage Fair and other upcoming events
- Rene will be attending to promote the Artist in Community project at the Arena
- A newly made sandwich board will be set out advertising room rentals at KCC

Keiko left the meeting at 9:24 pm

6.8 Film Series - Daniel

Daniel circulated his proposal for a new arts enrichment program called **ARS LONGA** to start in Spring 2018:

- After a brief discussion, the Board saw value in the proposal and agreed in principle to continue the dialogue, which will be contingent to other factors, including and not limited to funding availability, room availability and disclosure of all affiliates and supporters involved.
- In the interim, it was recommended that this proposal be brought to the Program Committee for review and feedback before coming back to the Board for a decision.

6.9 Rental Space - CEC

The CEC is proposing to revise Use of KCC Facilities by External Groups Policy to be more inclusive of individuals that are NSG/GCG grant recipients. However, due to the lack of paperwork and discussion time, this item was tabled to the May agenda.

Susan left the meeting at 9:45 pm

In-camera Meeting: 9:49 pm to 9:56 pm

ADJOURNMENT

The meeting adjourned at 9:56 pm

NEXT MEETING: May 24, 2017 at 7:30 pm

UPCOMING MEETINGS AND EVENTS:

Program Committee	Mon 03 May 2017 – 7:00 pm	CEC	Wed 10 May 2017 – 6:00 pm
Arena & Pool Cmt	Mon 03 May 2017 – 6:00 pm	Executive Cmt	Wed 10 May 2017 – 7:30 pm
Seniors Council	Mon 08 May 2017 – 1:00 pm	Finance Cmt	Wed 17 May 2017 – 6:00 pm
Park Board	Mon 1 & 15 May 2017		