

MEETING OF THE BOARD OF DIRECTORS
of the Kerrisdale Community Centre Society
Wednesday, January, 22, 2014
7:30 p.m.

M I N U T E S

Present: Robert Lockhart (Chair), Bill Harris, Barb Mikulec, Ron Stromberg, Aaron Law, Don Munton, Onno Bakhoven, Alison Verghese, Kathleen Bigsby. Colin Booth, Keiko Honda, David Eaton

Staff: Susan Mele

Guests: Ali Cheung

Regrets: Oscar Bisnar (regrets), Donald Wong (absent), Fred Jay (regrets), Vincent Law (absent), Irene Ronnie (absent), Sam Yau (absent), Laura Suarez Acuzar (regrets)

Recorder: Camille Schroenn

1. CALL TO ORDER AND APPROVAL OF AGENDA

- The meeting was called to order at 7:30 p.m.

MOVED by Bill, and seconded, that the agenda be approved as presented.
CARRIED.

2. CORRESPONDENCE/ANNOUNCEMENTS

- A card was received from Colleen Schaufele thanking the Society for the “top-up” in pay.

3. APPROVAL OF MINUTES OF BOARD MEETING WEDNESDAY, NOVEMBER 27, 2013

Amendments:

- Under 6.2 Committee Goals: change the last bullet to read: “JOA Committee – goals remain the same. Goals 1-4 have been met; work is in progress on goal 5.”

It was noted that there was some inconsistency in the reporting of committee goals. Note should be made to provide clearer guidelines for the reporting of these goals next year.

MOVED by Bill, and seconded, that the minutes be approved as amended.
CARRIED.

Kathleen arrived at 7:42 p.m.

Colin Booth arrived at 7:45 p.m.

4. BUSINESS ARISING FROM THE MINUTES

Volunteer of the Year Award: Susan Duffy was awarded the “Volunteer of the Year Award” at a dinner held in her honour last week. She was presented with a plaque and a corsage.

Fulbright Foundation: A plaque will be erected in the Kerrisdale Community Garden in appreciation of the grant from the Fulbright Foundation. Don will obtain a cost estimate for the plaque and approve this estimate before ordering it.

Movie Shoot: The movie shoot has been approved and will be shot in the Seniors’ Centre on February 18th. Some KCCS members will work as extras in the movie.

5. COMMITTEE UPDATES

Executive Committee

Robert, Keiko and possibly Barb will meet with Gail Sparrow to discuss her interest in a position on the KCCS Board of Directors.

The committee reviewed the Oath of Office for KCCS and made some changes. It received the approval of the Board. Camille will prepare this oath for use at the AGM, February 19, 2014.

Finance Committee

Aaron presented the final audit report (below). There have been no changes from the last meeting. Sidhu, Straker and Associates have been selected to act as the Society’s auditors for the fiscal period 1 September, 2013 – 31 August, 2014.

Final Audited Report

MOVED by Aaron, and seconded, that the Board approve the auditor’s report for the fiscal year ended August 31, 2013. CARRIED.

It was felt that the paragraph on page 9 of the report, under #2 was not readily understood. Note should be made that in future years the auditors have these statements reviewed before including them in the final audit report.

This is Aaron’s last board meeting as he will not be running in the election at the AGM on February 19th. Robert thanked Aaron for his years of service. Aaron offered to be available to provide advice in the future.

Program Committee

- At the Program Committee on January 15th a motion was passed that the Christmas Skate (subsidized) should take place annually in the afternoon. There was a discussion on which committee is responsible for this event.

MOVED by Barb, and seconded, that the discussion of the subsidized skate on December 25th be reviewed at the Pool and Arena Committee to be forwarded to the board by March, 2014. CARRIED.

Susan stressed that she would ensure that she was kept apprised of the events at the Arena in the future. She will forward our concerns to Bruce and Darren.

- Chinese New Year Festival, February 15th. Directors should e-mail Keiko by February 4th to reserve a seat for this event.
- Keiko requires assistance in introducing the speaker, Michael Knuckler, on January 23rd. Susan will try to arrange for someone to handle this.
- The KCCS will produce the spring brochure which will include a message from the president. Robert will advise Susan as to the number of pages he requires for his message.

Youth Committee

Keiko invited members of the Board to the meeting of the Youth Committee on Monday, January 27th at 6:00 p.m.

Consensus was reached that the programs developed by the Youth Committee do not have to be profitable initially. They can be implemented on a trial basis and assessed at a future date.

Seniors' Council

Irene is resigning from the Seniors' Council after many years working with the KCCS and will be moving into St. Vincent's Langara Residential Care home. The board will send flowers and a card when she has settled in.

The Seniors' Council AGM will take place on February 6th. There are 4 vacancies on the Council.

The kitchen has been very hot and Tony has adjusted the air conditioning system to the winter cycle to correct this.

6. OTHER BUSINESS

6.1 AGM Update

The following directors confirmed that they would be standing for election at the AGM on February 19, 2014: Bill Harris, David Eaton, Don Munton, Fred Jay, Kathleen Bigsby and Keiko Honda. Arron will ask Samuel Yau if he intends to run.

Colin has 3 possible candidates for positions on the Board.

The AGM will be held in the South Room with a lecture style set-up: front table and row seating. Refreshments will be provided by the kitchen staff.

Camille will post the notice of the AGM around the centre as soon as possible.

Camille will send a request for a community notice to the Courier on January 31st.

Susan will ensure that it is posted on the reader board and the video screen closer to the date of the meeting.

BREAK 8:31 p.m. to 8:42 p.m.

Barb left the meeting at 8:38 p.m.

Colin left the meeting at 8:43 p.m.

6.2 KCCS Bullying and Harassment Policy (final draft)

Directors reviewed the revised policy. Bill thanked Robert for preparing the document.

MOVED by Bill, and seconded, that the board approve the KCCS Bullying and Harassment Policy. CARRIED.

6.3 Volunteer of the Year Award

Susan Duffy was presented with a plaque and a corsage at a dinner in her honour.

7. RECREATION SUPERVISOR'S REPORT

- Susan thanked the Society for the great Christmas party. Susan has received great feedback.
- There were fewer than normal Christmas day-camps as Christmas and New Years were both mid-week. Although there were fewer day camps those that ran were really well attended.
- The floor in the seniors' dining room has been resurfaced.
- City maintenance people have refurbished some of the windows of the Auditorium wing at the KCC.
- Some shrubbery along the walk-way to the library has been removed and the area seeded. This is a cost-cutting measure by the City; we should monitor that the replacement lawns are properly maintained.

- Olympic events will be shown on the TVs in the games rooms. Due to time differences, most event presentations will be recordings.

IN CAMERA FROM 8:55 P.M. TO 9:36 P.M.

ADJOURNMENT

MOVED by Bill, and seconded, that the meeting be adjourned. CARRIED.

The meeting adjourned at 9:37 p.m.

NEXT MEETING: Wednesday, March 26, 2014 at 7:30 p.m.

UPCOMING EVENTS:

Program Committee.....	February 5, 2014
Executive Committee.....	February 12, 2014
Annual General Meeting.....	February 19, 2014
Park Board Meeting	February 3, 2014