## **MEMBER ROOM USE POLICY**

As a benefit of holding a membership to the Kerrisdale Community Centre Society, members <u>MAY</u> be able to have free access to rooms that are not in use by Society programs or by rental groups. The goal of the Kerrisdale Community Centre Society is to fill rooms with Society programs wherever possible, therefore members should not expect to have regular use of a room at the Centre.

## Please note, when granting free room access to members:

- Room uses will be approved at the discretion of the programmer who will consider the following information in their decision:
  - Liability and implications (ie. City Indemnification Policy)
  - Suitability of room to proposed use
  - Logistical implications
- Priority will be given to activities that are primarily individual and sedentary (ie. playing piano, studying and playing cards)
- Group sessions will be discouraged
- Any instruction or transfer of monies is prohibited

Failure to disclose the nature of the activity taking place in the room could result in suspension of membership.

## The following conditions apply for free member access:

- All those utilizing the room must have a valid membership card and it must be turned in at the front desk and picked up after each use
- The room cannot be reserved in advance. Use is on a first-come, first-served basis
- Room availability is subject to change as programming and paid rentals will take priority
- The room must be left clean and restored to the condition in which it was found
- No food or drink is allowed in the room
- The use of the space does not disturb or conflict with other members' or renters' use of the Kerrisdale Community Centre
- The Kerrisdale Community Centre only provides the room space and whatever furniture and equipment are in the room at the time of use

Date originally approved: May 31, 2006 Policy no.: BD-8
Date approved by Board: May 31, 2006 Page 1 of 1

Date revised: Feb. 27, 2008