



# ANNUAL REPORT

2017 – 2018

Kerrisdale Centre, Kerrisdale Pool,  
Kerrisdale Arena

Operated by the Kerrisdale Community Centre Society  
and the Board of Parks & Recreation  
City of Vancouver, British Columbia



**Kerrisdale Community Centre Society**

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# **KERRISDALE COMMUNITY CENTRE SOCIETY**

## **ANNUAL REPORT**

### **2017– 2018**

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# **BOARD OF DIRECTORS**

## **2017 – 2018**

### **EXECUTIVE**

|                 |                                 |
|-----------------|---------------------------------|
| President       | Robert Lockhart                 |
| Past President  | Kathleen Bigsby                 |
| Vice-Presidents | Duncan Ainslie and Oscar Bisnar |
| Secretary       | David Eaton                     |
| Treasurer       | Michael Tjaya                   |

### **BOARD MEMBERS**

Humaira Akhtar  
Daniel Conrad  
Arjan Grewal  
Keiko Honda  
Melina Hung  
Fred Jay  
Anne Monahan  
Kathy McKay  
Jumy Oguniola  
Morag Pansegrau  
Marie-Noelle Savoie  
Keith Stoner  
Melissa Woo

### **SOCIETY STAFF**

|                                  |  |
|----------------------------------|--|
| Society Accounting Manager       | Ali Mahdiyar                           |
| Society Administrative Assistant | Alison Verghese                        |
| Food Services Coordinator        | Betty Anderson                         |
| Part-time Cook Helper            | Susan Atmadja (resigned November 2017) |
| Part-time Cook Helper            | Josephine Ng (Dec 2017 - June 2018)    |
| Part-time Cook Helper            | James Ng (commenced June 2018)         |
| Food Services Worker             | Jack Tse                               |

# BOARD COMMITTEES

## 2017 – 2018

STANDING COMMITTEES (\* denotes Board Member) | ^denotes Community Member

### ARENA AND POOL COMMITTEE

|                      |                                  |                                |
|----------------------|----------------------------------|--------------------------------|
| Rotating Chairperson | Robert Lockhart*<br>David Eaton* | Kathy McKay*<br>David Mordant^ |
| Staff Liaison        | Bernard Lee                      |                                |

### BOARD DEVELOPMENT COMMITTEE (inactive 2017-18)

### BUILDING MAINTENANCE COMMITTEE

|                      |                                      |                                |
|----------------------|--------------------------------------|--------------------------------|
| David Eaton* (Chair) | Humaira Akhtar *<br>Morag Pansegrau* | Michael Tjaya*<br>Keiko Honda* |
| Staff Liaisons       | Susan Mele   Tony Wong               |                                |

### COMMUNICATIONS COMMITTEE

|                          |   |                                |
|--------------------------|---|--------------------------------|
| Kathleen Bigsby* (Chair) | Duncan Ainslie*<br>Marie-Noelle Savoie* | Jumy Ogunsola*<br>Melissa Woo* |
|--------------------------|---|--------------------------------|

### COMMUNITY ENGAGEMENT COMMITTEE

|                      |  |                                 |
|----------------------|--|---------------------------------|
| Keiko Honda* (Chair) | Daniel Conrad*<br>Kathy McKay*<br>Colin Booth^ | Arjan Grewal*<br>Jumy Ogunsola* |
| Staff Liaison        | Hardeep Bassram                                |                                 |

### KERRISDALE COMMUNITY GARDEN COMMITTEE

|             |                |              |
|-------------|----------------|--------------|
| Co-Chairs   | Arjan Grewal*  | Kathy McKay* |
| KCG Liaison | Stephen Peplow |              |

### FINANCE COMMITTEE

|  |  |                                   |
|--|--|-----------------------------------|
| Michael Tjaya* (Chair)                       | Robert Lockhart*<br>Melina Hung*         | Humaira Akhtar*<br>David Mordant^ |
| Society Accounting Manager<br>Staff Liaisons | Ali Mahdiyar<br>Lee Tarrant   Susan Mele |                                   |

**PROGRAM COMMITTEE**

Co-Chairs

Morag Pansegrau\*

Oscar Bisnar\*

Keith Stoner\*

Marie-Noelle Savoie\*

Fred Jay\*

Daniel Conrad\*

Jim Hall^

Corry-Anne Neilands^ (resigned October 2018)

Staff Liaisons

Shannon Brown | Hardeep Bassram | Austin Su  
Jennifer Takai (transferred August 2018)**RENTALS COMMITTEE**

Duncan Ainslie\* (Chair)

Robert Lockhart\*

Keith Stoner\*

Dave Anderson^

Staff Liaison

Susan Mele

**SENIORS COUNCIL**

Anne Monahan\* (Chair)

Mary Anne Davies

Robert Smith

Marion Gillett

John Lamble

Susan Bell

Colin Booth

Annette Whitehead

Patricia Dewsbury

Board Representatives

Morag Pansegrau\* | Arjan Grewal\*

Staff Liaison

Jennifer Takai (transferred Aug 2018) | Austin Su

**YOUTH COMMITTEE**

Melissa Woo\* (Chair)

Melina Hung\*

Oscar Bisnar\*

Marie-Noelle Savoie\*

Jennae Gedeon^

Keith Stoner\*

Suzanne Noetzel^

Johnson Li^

Joshua Yoon^

Staff Liaison

Shannon Brown

Nicole Esligar (resigned February 2018)

Nicole Brabant (March – June 2018)

Nataly Kaufman (commenced September 2018)

AD-HOC COMMITTEES (\*denotes Board Member)**COMMUNITY NEEDS ASSESSMENT COMMITTEE (inactive 2017-18)**

# KERRISDALE COMMUNITY CENTRE STAFF

## 2017 – 2018

For the period September 1, 2017 to August 31, 2018

|                                     |                   |              |
|-------------------------------------|-------------------|--------------|
| Centre Recreation Supervisor        | Susan Mele        | 604-257-8118 |
| Centre Programmer                   | Shannon Brown     | 604-257-8114 |
| Centre Programmer                   | Hardeep Bassram   | 604-257-8116 |
| Seniors Programmer                  | Austin Su         | 604-257-8111 |
| Pool Programmer                     | Bernard Lee       | 604-257-8107 |
| Arena Programmer                    | Maegan Montemayor | 604-257-8102 |
| Office Manager                      | Lee Tarrant       | 604-257-8103 |
| Program Assistant III               | Derek Linwood     | 604-257-8117 |
| Program Assistant II - Youth Leader | Nataly Kaufman    | 604-257-8116 |
| Maintenance Technician II           | Tony Wong         | 604-257-8125 |

### Office Staff

Rhiannon Bal, Keisha Callender, Emily Chang, Amy Cheung, Paige Coe-Chow, Diana Djaksigulova, Kim Farrell, Tracey Flattes, Dorothea Gruenberg, Christine Iannetta, Riley Keevil, Felicya Lau, Natalie Leather, Connor Levesque, Tenby Lloyd, Laura MacKay, Nasreen Malik, Kevin Mariano, Jennifer McDonald, Terry Muir, Thien Nguyen, Serena Rai, Shayle Rigg, Morgan Saelens, Evan Sudds, John Tisic, Lori Whitlum, Tiffani Wong, and Alicia Young.

### Swim Instructor Attendant

Calvin Wong, Christa Giles, Aileen McKeown, Geoffrey Lee, Anson Siu

### Building Supervisors

David Bai, Jerry Chan, Steven Craig, Aman Jhutti, Aidan Lee, Jacky Ly, Keith Nath, Alex Ngai, Paul Talbot, Dinel Ulpindo

### Building Service Workers

Jaspal Gill, Helen King, Charles King, Clayton Myketiak, Mark Serediak, Myrna Bauda

# 75TH ANNUAL GENERAL MEETING (AGM)

of the  
**KERRISDALE COMMUNITY CENTRE SOCIETY**  
**Kerrisdale Community Centre**  
**5851 West Boulevard, Vancouver**  
**(South Room) Wednesday, February 21, 2018 – 7:30 pm**

## **1. Call to Order**

A quorum being present, Kathleen Bigsby, President, called the meeting to order at 7:30 pm, and welcomed members to the 75th Annual General Meeting of the Kerrisdale Community Centre Society (KCCS). The annual report, agenda, minutes of September 19, 2018, ballot, and bylaw amendments and financial statements were distributed to all in attendance.

## **2. Notice of Meeting**

David Eaton, Secretary of the Board, read the notice of the 75th Annual General Meeting.

## **3. Approval of Agenda**

There was a request to change the order of the agenda by moving discussion of the JOA to item 7.

**MOTION:** Moved by Daniel Conrad and seconded by Fred Jay to approve the agenda as amended. **CARRIED**

## **4. Approval of Minutes of the 74th Annual General Meeting held February 15, 2017**

**MOTION:** Moved by Duncan Ainslie and seconded by Fred Jay, that the minutes of the 74th Annual General Meeting of February 15, 2017 be approved as presented. **CARRIED**

## **5. Approval of Minutes of the Special Meeting of Members held September 19, 2017**

**MOTION:** Moved by Alex Cherkezoff and seconded by Fred Jay to accept the minutes as presented. **CARRIED**

## **6. President's Annual Report**

Kathleen provided a short summary of highlights from 2017 Presidents' report:

- We were voted Best Community Centre in Vancouver in 2017 from the Vancouver Courier's Reader's Choice Award. Kathleen urged members to once again vote for their favourite local gems in 2018.
- We are one of the busiest community centres in Vancouver, with over 16,000 registrants and 2,000 programs excluding the patrons participating in the Exercise and Fitness Rooms.
- The Arena Rock project at the Cyclone Taylor Arena, completed this year as a joint arts program between the Society and Park Board, received favourable press coverage and feedback from the community.
- We had a very successful Open House in September showcasing new programs to the public.

An expression of gratitude was expressed by Kathleen on behalf of the Board to the Society and Park Board Staff, who collectively make this centre run so efficiently.

## **7. Joint Operating Agreement (JOA) update**

Kathleen provided a status update on the JOA proposal since the Society held its Special Meeting of Members on September 19. The resounding response from Kerrisdale members was a rejection of the proposed agreement presented in April.

- Shortly after our community meeting, 12 CCAs wrote to Park Board requesting changes in the April 10 JOA.

- In October, Park Board passed a resolution to accept Appendix C as an integral part of the document with equal weight to the body of the JOA.
- A number of JOA clauses have been mitigated by the Appendices and, as at the end of December 2017, twelve of nineteen CCAs have signed the new JOA.
- On February 14, the KCCS Board of Directors voted at an extraordinary Board meeting to approve the JOA with the proviso that three outstanding issues be satisfactorily resolved.
- If we don't accept the proposed JOA, we will continue to operate under the 1979 JOA. We have the injunctive protection issued in 2014. Park Board has made it very clear that it wants all community centres to be working under the same agreement. Should PB reactivate the existing lawsuit, it would cost us upwards of \$100,000 to fight it, and there is no guarantee we would win.

There was lengthy discussion and many questions from the floor.

**MOTION:** Moved by Jim Hall and seconded by Morag Pansegrau that this Annual General Meeting support the decision taken by the Board of Directors on February 14, 2018 to accept the proposed JOA with the protections gained since the summer of 2017, providing that the three outstanding issues are resolved to the satisfaction of the Board: (1) management of the Seniors' Lunch Program; (2) wording of the mutual release and (3) the outstanding Park Board invoice.

**The mover and seconder agreed to a friendly amendment** by Daniel Conrad to include additional wording "that the Board ratify the agreement upon the satisfactory resolution of the three outstanding issues with a 60% majority vote of all Directors present at the meeting." **CARRIED**

- The rationale for the amendment is to secure a decisive vote from a united Board, and not have this most important matter decided by just one vote. Robert spoke to the current status of the Seniors' Lunch Program and read the proposed clause that has been accepted by Park Board.
- Jim Hall thanked the Board on behalf of the community for all the work the Board has done on this issue.

#### **8. Presentation of Financial Statements for the year ending August 31, 2017**

Treasurer, Michael Tjaya presented the Audited Financial Statements for the year ending August 31, 2017 and fielded questions from the floor. There were no discussions.

**MOTION:** Moved by Fred Jay and seconded by Duncan Ainslie to accept Audited Financial report as presented for the year ending Aug 31, 2017. **CARRIED**

#### **9. Appointment of Auditors for the year ending August 31, 2018**

**MOTION:** Moved by Michael Tjaya and seconded by Michael Fanning to appoint Sidhu, Straker & Associates, Certified General Accountants, as the Kerrisdale Community Centre Society's auditors for the fiscal year ending 31<sup>st</sup> August 2018, and that the directors be authorized to approve the auditor's remuneration. **CARRIED**

#### **10. To approve proposed changes to the Society's Bylaws**

Robert spoke to each of the bylaws presented and provided the Society's rationale for change. Following discussions, it was agreed by consensus to withdraw the main motion and split the vote into two separate motions.

**MOTION 1:** Moved by Jim Hall and seconded by Michael Tjaya to accept the changes to clauses 15, 37 and 45 of the Society's bylaws as presented. **CARRIED**

**MOTION 2:** Moved by Jim Hall and seconded by Susan Duffy to accept the changes to clause 55 of the Society's bylaws as presented. **CARRIED**



Note: There were lengthy discussions on Bylaw 55 re: retaining Robert's Rules as the procedural rules for Society meetings.

**BREAK: 8:45 - 8:53 pm**

### **11. Report of the Nominating Committee**

Robert introduced the members of the Nominating committee: Oscar Bisnar, Fred Jay and Michael Tjaya. He outlined the process for the election of directors, including the new policy for nominations from the floor.

- There will be a secret ballot. Nine people will be elected for a 2-year period and one person for a 1-year period. Ballots that have more than 10 votes will be considered spoiled.
- A roll call was conducted for the 13 names on the ballot (including 7\* incumbents, 5<sup>r</sup> recommended new candidates and one candidate who was not interviewed by the Nominating Committee). Goran Kostoski and Colton Moore were not present.
- Robert called for nominations from the floor, 3 times and there was no response. Each candidate was asked to present a two minutes speech. Don Munton withdrew his name from the ballot following his speech.
- **Names on the ballot:**

|                  |                            |                                  |
|------------------|----------------------------|----------------------------------|
| Duncan Ainslie*  | Colton Moore <sup>r</sup>  | Marie-Noelle Savoie <sup>r</sup> |
| Kathleen Bigsby* | Don Munton*                | Keith Stoner <sup>r</sup>        |
| David Eaton*     | Kathryn McKay <sup>r</sup> | Melissa Woo*                     |
| Keiko Honda*     | Jumy Ogunsola <sup>r</sup> |                                  |
| Goran Kostoski   | Morag Pansegrau*           |                                  |

The vote took place following the candidates' presentations. Susan and Lee collected and counted the ballots. The meeting took a recess break for refreshments at 9:28 pm to allow for the votes to be counted. Michael Tjaya and Alan Fetherstonhaugh acted as scrutineers.

### **12. Election of Directors**

The meeting reconvened at 9:45 pm. Robert announced the following individuals as elected:

- **Two-year Term:**

|                 |                 |                     |
|-----------------|-----------------|---------------------|
| Duncan Ainslie  | Keiko Honda     | Marie-Noelle Savoie |
| Kathleen Bigsby | Jumy Ogunsola   | Keith Stoner        |
| David Eaton     | Morag Pansegrau | Melissa Woo         |
- **One-year Term:**

|               |  |  |
|---------------|--|--|
| Kathryn McKay |  |  |
|---------------|--|--|

**MOTION:** Moved by Fred Jay and seconded by Melina Hung to instruct staff to destroy the ballots for the 2018 election of directors. **CARRIED**

### **13. Swearing in of New Directors**

Former Park Board Commissioner, Alan Fetherstonhaugh conducted the oath of office. Shannon Brown took the photos.

### **14. Other Business**

None discussed.

### **15. Adjournment**

**MOTION:** Moved by Morag Pansegrau that the meeting adjourn. The meeting was adjourned at 9:50 pm.

**Recorded by** Alison Verghese

# **PRESIDENT'S REPORT TO THE MEMBERSHIP**

## **2017 – 2018**

It is a pleasure to provide this annual report to the members of The Kerrisdale Community Centre Society (Society). After several years of struggle the Society, along with 16 other community centre associations, has completed renewal of an operating agreement (Joint Operating Agreement, JOA) with the Vancouver Park Board.

We are pleased that the long, long period of talks, Park Board demands, and negotiation (and a court injunction) needed to reach a contract agreement with Park Board are over. The Executive Committee and our Recreation Supervisor have since been working hard to implement some of the structural aspects of the new agreement. Some of these are new (e.g., obtaining insurance on the Society's physical assets) and some are formalizing long-standing processes (e.g., documenting the jobs to be done of Park Board staff on behalf of the Society). Some time will be required to fully implement all aspects of the agreement.

Under the new JOA, there has been a substantial shift in financial burden from the Park Board to the Society. Some of the major changes are summarized as follows:

- The Society can no longer require program participants to purchase memberships; programs and services must be equally accessible, members and non-members alike, to all residents of the community (and the city).
- In addition to loss of membership fee revenues, substantial operating costs have been downloaded to the Society. These increased costs include an increased portion of labour costs (increases of ~\$147,000 based on 2017 actuals), a 1% fee for use of the ActiveNet registration system, and a 2% operating fee to the Park Board (by 2020).
- The direct impact on Kerrisdale of all these changes is estimated at more than \$300,000. The Executive has allowed for a two-year time period to again achieve a balance between operating revenues and costs in delivery of our programs and services.
- In the short term some programming will be impacted by small increases in fees; a small charge has been implemented for programs that were previously free; and, the Seniors' Lunch program has been structured to parallel other programs (diners must be a program participant before they can buy a lunch). Program fee structures will be adjusted as needed over time to achieve financial sustainability.
- The Society has settled the Park Board's outstanding staffing invoice for approximately one-third of the amount claimed.
- The Society has signed a Notice of Discontinuance of its suit against the City regarding violations of the former JOA and our claim of rights to the building.

The Society trusts that we can return to a strong working relationship with the Park Board and its senior managers. In this regard, a new System Wide Planning process is being initiated by joint effort of the Park Board and the associations that have signed the JOA. Kerrisdale will work cooperatively with its partners to improve the community centre network. This includes our work with the re-established Community Centre Association President's Group that previously worked as a focal group to communicate with the Park Board on common concerns and needs of all community centres.

Kerrisdale is a very busy community centre. Between the Sept 1, 2017 and August 31, 2018 there have been 11,650 enrollments in programs at the Centre. Some program and event highlights include the following:

- 25,702 lunches served in the subsidized seniors' lunch program.
- 11,850 program participant registrations plus 7,031 drop - ins.
- 26,767 aerobics participants comprised of 752 aerobics pass holders plus 1,277 drop-ins.
- 28,767 fitness room uses by 2,729 pass holders and 8,393 drop-ins.

- 486 registrations in children's summer camps (97.2 % full).
- 179 registrants in summer Youth Adventure Day Camps (94.2 % full)
- 216 registrants in winter break, spring break, and Pro-D day camps (94.2-100% full).
- 2018 was our third year sponsoring Heritage Fair (City-wide school science project fair).
- Sakura (Cherry Blossom) Festival - walking event and follow up discussion.
- 84 new programs started during the year.
- Thanks to a gift from the estate of Mrs. Amy White a new sound system was installed in the Seniors' Centre.

#### Other Event Highlights for 2017-18:

In April Kerrisdale Community Centre was chosen by readers of the Vancouver Courier as the Best Community Centre on the west side of the city. Kerrisdale has been successful in this friendly competition numerous times thanks to the support of our loyal patrons.

The Kerrisdale Community Centre Society Volunteer of the Year Award for 2018 went to Mr. Brendan McCracken who has been volunteering with the seniors' lunch program six days a week for 10 years. Brendan saw the need to clear the dishes and bring them to the kitchen for cleaning after diners had had their meals, and he just started to help. Brendan is truly representative of the many volunteers whose work makes the Centre such a welcoming and friendly environment for members and patrons. We congratulate him on receiving this award.

To build alliances within the community your President meets on a regular basis with the Kerrisdale Business Association (KBA). In addition to our strong relationship with the KBA, we are pleased to recognize the more than 30 local businesses that support, in one way or another, our efforts to meet the recreational, social, and artistic needs of our community. Please support local businesses in any way you can.

As its sponsor, the Society has also built a strong relationship with the Kerrisdale Community Garden. This garden, located along the Arbutus Greenway at 60<sup>th</sup> Avenue, has matured into a thriving success.

The fitness facilities in the Centre basement continue to be highly popular. The Society still offers the lowest rates in the City for use of fitness equipment. During the year, \$39,692 was invested in renewing, upgrading, and maintaining fitness equipment.

The Society's Building Maintenance Committee, along with our Community Recreation Supervisor and other Park Board representatives, has been working hard to improve the appearance of the east entry to the Centre. We now have a broader, paved entry walkway, a new and expanded bicycle parking area, a crushed rock garden pad, and improved access to the ramp. Tree trimming has resulted in much better lighting. Commitments from Mrs. Humaira Akhtar (Board member) and her husband, and from the estate of Mrs. Irene Ronnie will soon result in two new benches being installed in this park-like entry. We anticipate that this project will be completed in the spring.

Needs assessment: As time permitted over the last two years the Society has been assessing needs of the Kerrisdale community for programming and services. Through surveys we have learned that most of our patrons come from the Kerrisdale community, with some from neighbouring communities, and that over half use only Kerrisdale to meet their recreation needs. Survey respondents mentioned a variety of features that bring them to Kerrisdale – clearly a broad selection of programs is important to meet the needs of all community members. Over 80% said they were satisfied with Centre programs and services and felt they were good value for the cost; the most common complaint was parking at the Centre.

In order to understand the broader recreation needs of the community that may impact our programming, we have also been examining census data to gain insights into changes in our community. Over the past 15 years the Kerrisdale community has changed in several significant ways. The population aged 65 and over increased

from 14% in 2001 to 22% in 2016; in the same period the population aged 25 – 44 decreased from 24% of the total to 19%. The median age of the Kerrisdale population was 46.1 years in 2016 compared to 39.9 years for the City of Vancouver. The number of lone parent families increased between 2011 and 2016 as did the number of children in lone parent families. Kerrisdale's population is quite stable -- 60% did not move in the previous five years.

In 2001 the gap between the median income of Kerrisdale households and that of the City overall was \$26K (inflation-adjusted); in 2016 it was \$10K. While Kerrisdale has a higher proportion of residents earning in the top 10% of Canadians than the rest of Vancouver, it also has a higher proportion of those in the bottom 10%.

We expect that a summary needs assessment report will be presented to the Board of Directors in 2019. This report will provide insight to future recreational programming challenges at the Centre.

In closing, my thanks go to the Society for allowing me the opportunity to work with other members of the Board of Directors, a great Community Centre staff, and of course our many volunteers. I also thank our dedicated instructors who use their skills and energy to provide recreational, artistic, social, and educational opportunities to our local residents.

Respectfully submitted,  
Robert Lockhart, President

January 2019



*Melina Hung, Brendan McCracken (2018 Volunteer of the Year) and Robert Lockhart*

# TREASURER'S REPORT

## 2017 – 2018

We are pleased to present our Annual Financial Statements with this report.

Your Society continues to enjoy a strong financial position with the members' net assets built up over many years standing at \$2,900,649 with no long-term debt. These net assets are mostly invested in secure short to medium term GICs guaranteed by the Federal Government; while some are held in cash to meet short term operating cash flow needs and a small portion (2.6%) was invested in diversified Exchange Traded Funds (ETFs).

Our financial affairs are reported on by our auditors and you will note from their opinion that our statement are presented in a fair manner in accordance with Canadian accounting standards for not-for-profits organizations (ASNPO).

Our operations for the year brought in total revenues of \$2,359,453 which was approximately 1.0% lower than previous year. The majority of our income comes from the members by way of program fees, the details of which are set out at Schedule 1 of the Statements breaking down the revenues by programs.

Due to inflationary pressures on instructors' wages, the total program expenses were higher by approximately 5.1% from previous year compared to programs revenue growth of only 1.8%. This resulted in a slightly lower operating margin at roughly 32.7% compared to 34.8% in prior year. KCCS Finance Committee will continue to monitor the financial activities on a monthly basis to ensure that the Society maintains tight controls over its expenditures, as well as exploring ways to increase revenue growth.

A settlement with the Park Board on Joint Operating Agreement (JOA) was reached during the fiscal year, resulting in a gain on settlement of \$583,476 and removal of the contingent liabilities account. Terms of the new JOA took effect retroactively from January 1, 2018 in accordance with the agreement.

Respectfully submitted,  
Michael Tjaya, Chair

January 2019

*The Kerrisdale Community Centre Society must generate all the revenue needed for the Centre's programs and services. Program revenues pay for program instructors, equipment and supplies, overhead costs: e.g., purchasing, payroll and accounting, banking and credit card charges, front desk staff, registration software. Revenue is also needed for some programs that the Board of Directors believe are important to the community, despite not being self-supporting; for renovations to the centre, to subsidize new programs during their introductory period, and to provide a contingency fund in case of unexpected drops in revenue.*

# ARENA AND POOL COMMITTEE REPORT

## 2017 – 2018

|                        |   |   |
|------------------------|---|---|
| <b>Active Members:</b> | Robert Lockhart – Co-Chair<br>Kathy McKay | David Eaton – Co-Chair<br>David Mordant |
| <b>Staff Liaison:</b>  | Bernard Lee – Pool                        | Maegan Montemayor – Arena               |

The Kerrisdale Pool and Arena Committee is a committee appointed by and reporting to the Board of Directors of the Kerrisdale Community Centre Society (KCCS).

This report covers the period September 1, 2017 – August 31, 2018

### Committee Goals:

**Goal 1:** *Determine whether the surface of courtyard can be upgraded to create a more uniform surface.*

*Committee to contact Park Board regarding potential for developing an art project on the surface of the front courtyard of Cyclone Taylor Arena.*

We made request to Park Board to get the surface repaved along with providing a new more uniform edging along the north and south sides, but unfortunately repaving of this area is not in the Park Board budget for 2018. If this area was to be repaved then the committee could have looked at possible grant for an artist to paint a mural on the plaza, as a possible expression of what goes on inside at the arena. Until this area can be repaved, the committee felt that other solutions should be looked at in order to improve the curb appeal of the arena. This goal should be carried into 2018-19 for further exploration. The Park Board identified that a grant to support an art project could not be provided until after current projects at the east entry garden upgrade was complete.

**Goal 2:** *Investigate purchase cost and operational needs of water features for the pool that may be attractive to children and youth.*

Our second goal was to enhance public swim for children and youth with water features. The committee looked at obtaining wibits (large inflatable water toys) to add to the pool; however, with the capital and on-going cost, the amount of storage space they would occupy, and the short-term attractiveness that they may have, we have decided to postpone this possible purchase. The pool programmer has instead decided to focus on the purchase smaller toys-buckets, balls and sink toys (Society purchase). In addition, upgrading of deck equipment and replacing of some aquafit equipment is in the Park Board budget.

### Maple Grove Pool:

Overall it was a good season although smoky air reduced attendance later in the season. Better than in 2017 the concession had a stock of supplies. Some unused product was returned to supplier at the end of the season. Cleanliness in the washroom towards the end of day continued to be a challenge.

Music in the Park ran on all four Fridays in July, no cancellations due to weather. More than 300 people attended the Maple Grove Day event sponsored by the Society.

### Main Pool:

There was a challenge to hire lifeguard and instructional staff, but the Pool Programmer worked with Human Resources and Central Aquatics to increase staff. Kerrisdale pool also had 8 participants in a Junior Life Guard class. In time, it is hoped, local training may alleviate some of the staffing challenges. Aquafit, perhaps the most popular pool activity, had 15 classes a week. Unfortunately, the 2017 Christmas potluck lunch sponsored by the

Society was cancelled due to severe weather. A Society sponsored season end potluck lunch had low attendance with some concern from patrons about the timing (Friday August 24<sup>th</sup>). The Society believes these social events help build community. The 2018 summer shut down for three weeks at the end of August went smoothly. As of August 31, the Programmer was waiting for funding approval from the Park Board for needed pool equipment.

#### **Arena – Play Palace:**

Society net revenue from Play Palace operations was \$24,195, slightly better than in 2017 and about the same as in 2016. An array of new toys and features have been purchased including 5 new inflatables (Park Board). The Arena Programmer has recommended purchase of some new mats, new play toys for younger patrons, better quality vinyl stickers, and hand trucks to assist party organizers (patrons) in moving party supplies into/out of Play Palace area. The Society will likely support these purchases for the 2019 season. Technical Safety BC has set a minimum height for use of the Play Palace. This new requirement has not had a major impact on the numbers. The new signage is in place.

#### **Arena – Skate Lessons:**

Staff hiring was done in April, June and September, 2018 by the Park Board (system wide) for the 2018-19 season but staff resources are still short. Financial data for the 2017-18 year showed a decrease of approximately \$1000 in skating lesson sales, and an increase of almost \$10,000 in the related wages. This was explained by the need in the prior year for the Arena Programmer to fill in for unavailable instructors, while in 2017-18 skate season instructors were available. Even at the higher annual cost, the Society skate lessons continue to achieve a small net return (\$7,500). It has been noted that there are approximately 50 part time skate staff working at the area, working three overlapping shifts. The committee has reviewed reports on the age ranges of skaters, the most popular types of lessons (e.g., junior, power skating, etc). Power skating (both youth and adult) are popular, however, due to schedules and staffing it is difficult to add more time for power skating. Most of the times available are not marketable. However, if the numbers for other lessons fall, there may be an ability to increase the time for power skating. The committee has identified that seniors and shift workers might be interested in this program.

Following the tragic death of three workers at the Fernie, BC Memorial Arena due to an ammonia leak in the ice rink cooling system, the Park Board (City of Vancouver) has completed extensive reviews and upgrades of response planning to ensure that such an event does not occur at any the Park Board's ice rinks. Following discussions with WorkSafeBC and Park Board staff, Pool and Arena Committee members are reassured that such a tragic event will not occur at any of the Park Board operated ice rinks.

Respectfully submitted,  
Robert Lockhart and David Eaton, Co-chairs

January 2019

# BUILDING MAINTENANCE COMMITTEE REPORT

## 2017 – 2018

**Active Members:**

David Eaton – Chair

Michael Tjaya

Keiko Honda

Morag Pansegrau

Humaira Akhtar

**Staff Liaisons:**

Susan Mele

Tony Wong

**KCCS Goal or Strategy: Goal 1**

Continue BMC annual inspection and review of interior plus exterior of building and grounds condition.

We have completed our annual walk around inspection of the Centres interior and exterior. A report has been prepared that identified areas of the building that require repair, renewal or replacement.

Our Centre is showing signs of its age, with worn out floor coverings, and baseboards missing and broken ceiling tiles and general lack of attention (auditorium stage and gymnasium ceiling). Some of these areas of concern were identified in last year's report and have been left undone. We need to continue to press for these improvements.

The Committee requested that the exterior of the building be painted with a new more modern colour scheme. A budget figure of \$65,000 was given to the Committee, but rather than spending this money in 2019, it was rejected as the Park Board intends to paint our Centre in 2020. We (BMC) intend in establishing a new colour scheme in 2019 in preparation for 2020.

**KCCS Goal or Strategy: Goal 2**

Continuation of ongoing East entrance project.

| The following tasks have been or will be undertaken by Park Board over the next year: | Date                                   |
|---|--|
| 1. Paint building exterior (see goal 1 above)   | Scheduled for 2020                     |
| 2. Supply and install picnic table  | Spring 2019                            |
| 3. Supply and install park benches (2)  | Spring 2019                            |
| 4. Supply and install new signage   | 2019                                   |
| 5. Improve overall lighting on east side of Centre                                    | 2019 (partly done in 2018)             |
| 6. Supply and install bike racks  | Started late 2018, complete early 2019 |
| 7. Removal of 2 trees from east wall of auditorium                                    | 2019                                   |
| 8. Supply mural or art work for east wall of auditorium                               | 2019                                   |
| 9. Bird houses – Install bird houses to represent Kerrisdale area (NMP)               | Complete 2018                          |
| 10. Apply vinyl cut-outs of birds   | Complete 2018                          |
| 11. Removal of damaged sidewalk and replacement with new entry walk                   | Complete 2018                          |



|  |                             |
|--|-----------------------------|
| 12. Continued gentle trimming of magnolia tree by east entrance to improve visibility to Centre's front doors.                       | Started 2018, complete 2019 |
| 13. Added new significant planting and screenings on east side of building on both north and south sides of main east entry sidewalk | Complete 2018               |
| 14. Removal of low concrete block wall and extending sidewalk to improve access to accessible east entry ramp                        | Complete 2018               |

Respectfully submitted,  
David Eaton, Chair

January 2019



*View of "work in progress" the Kerrisdale Community Centre from the East Entrance on West Boulevard*

# COMMUNICATIONS COMMITTEE REPORT

## 2017 – 2018

### Active Members:

Kathleen Bigsby – Chair  
Duncan Ainslie  
Melissa Woo

Marie-Noelle Savoie  
Jumy Ogunsola

Since its re-creation in spring 2018, the Communications Committee has been exploring the characteristics of a desirable website for the Kerrisdale Community Centre Society. We have clarified our goals for the Society's website: that it has a contemporary look and feel, be easy for users to navigate, and convey our position as a friendly, responsive, community-focused provider or a range of programs for all members of our community. We believe that achieving these goals will make the Centre attractive to a broader community than currently uses it and thus contribute to our financial sustainability and enhanced community support.

We have discussed our concerns with the current site, and looked at sites that we admired. The design overseer for the University Neighborhoods Association's site met with us and described the process that group used and the aspects that have proved to be good choices. We have refined the RFP for potential bidders, originally drafted in 2015, to reflect the results of our thinking.

Realizing that we needed professional help to proceed further, we engaged a consultant to advise us on a number of topics:

- The need for a revision of the Society's "brand:" i.e., the overall appearance of the website and of all the materials the Society publishes: e.g., the program brochure, program flyers, social media platforms, letterhead, announcements, swag, etc.
- The feasibility of having a searchable program catalogue and a less cumbersome program registration process (interface with ActiveNet).
- How the committee can best use the usage data we collect about our website.
- The on-going resources needed to keep the Society's information on the website current and easily accessible.
- How to best compile the program guide every quarter and how it can easily flow into a format suitable for a searchable online program guide.
- The best way to develop a log-in section for Board members to exchange information and documents.
- An estimate of the cost(s) of achieving our goals and the best way to write our Request for Proposals to attract the contractor we need to achieve them.

The Communications Committee has reviewed the consultant's report and is defining the next steps in the process for refreshing KCCS's website to better reflect the Society's goals and meet our patrons' needs. Our plan is to have the refreshed website operational for the fall 2019 season.

Respectfully submitted  
Kathleen Bigsby, Chair

January 2019

# COMMUNITY ENGAGEMENT COMMITTEE REPORT

## 2017 – 2018

### Active Members:

Keiko Honda – Chair  
Colin Booth  
Arjan Grewal

Kathy McKay  
Daniel Conrad  
Jumy Ogunsola

### Staff Liaisons:

Hardeep Bassram

The Kerrisdale Community Engagement Committee (CEC) is a committee appointed by and reporting to the Board of Directors of the Kerrisdale Community Centre Society (KCCS).

The CEC began in May 2011 and its task/goal in 2017/2018 was 5-fold:

1. Identify non-profit community organizations and networks and what they offer to the community and connect those community assets with KCC members;
2. Identify the skills and abilities of individuals within the community who are passionate about the community and who are good at making connections, and include them as community advisory members;
3. Facilitate Kerrisdale Permaculture Garden (KPG) development and maintenance with partnering organizations and support creative place-making to promote socially rich and connected landscape.
4. Promote intergenerational interactions and cultural resilience through community engagement special events;
5. Bring the stories, inspiration, culture and heritage of the community and document them through Kerrisdale Playbook

Noteworthy progress in lieu of each goal stated above:

1) CEC has built relationships with the local organizations and groups that create community engaging opportunities around art, culture and education in environments that are free and accessible to all. These activities bring many KCC members into the Center and offer them an exposure to upscale cultural events at an inexpensive price.

- **KCC language exchange / English conversation circle** to plan “Newcomers Meet & Greet Potluck Series commencing 2019 January.
- **Village Vancouver** (non-profit) who constituted Kerrisdale Seed Saving Club to host free access to seeds and seed saving education in order to support local food security and steward our region’s biodiversity.
- **Vancouver Arts Colloquium Society** (non-profit) who provided tailored cultural and educational programming and services that strengthens community links and bolster a vibrant cultural landscape, including The Opera Zone, Sakura Festival, Heritage Fair, and Kerrisdale Playbook.
- **Apple Choir** (community voluntary choir group) who participated in the year-long monthly Opera Zone series.
- **Vancouver Regional Heritage Fair** (non-profit) who brought Vancouver Regional Heritage Fair to KCC and provided intergenerational and intercultural experiences.
- **DEEP (Dunbar Earthquake and Emergency Preparation)** who brings their expertise and resources to create a disaster hub and community resilience in the Kerrisdale area



2) Connected **Ms. Zhou, the president of UNA** to listen their best practices to include immigrants/newcomers, Invited Kevin Wong, the leader of the language exchange meet-up club to regular CEC meeting, invited artists Soyoung Pak (multimedia), Judith Atkinson (visual art), Joel Tibbits (sound), Danielle Gagner (digital media), Naomi Brand (Dance) to co-develop **5 Kerrisdale Contemporary Arts Lab (K-CAL) workshops**.

3) Hosted a permaculture workshop jointly with **Village Vancouver and Vancouver Arts Colloquium Society**, entitled “Fukuoka’s Food Forest” which was in part funded by Westside Food Festival/BC Grow Local and Vancouver Foundation’s Neighbourhood Small Grants.

4) Hosted and co-organized the **Vancouver Regional Heritage Fair**, Developed and implemented 2 **Sakura Tree walk**, Coordinated and assisted the artists for their planning of **the Opera Zone**.

5) Produce an article on Sakura walk at the Playbook, organized a Design Challenge for West BLVD Welcoming Garden among Heritage fair students and submitted the designs to the Building Maintenance Committee.

Respectfully submitted,  
Keiko Honda, Chair

January 2019



*Robin Clark: Tree Walk Tour at the Sakura Festival*



*Judith Atkinson: Kerrisdale Contemporary Arts Lab series*



*Janet Morley addressing students at the Heritage Fair*

# KERRISDALE COMMUNITY GARDEN REPORT

## 2017 – 2018

**Committee Member:**

Arjan Grewal

Kathy McKay

**KCG Liaison:**

Stephen Peplow

*The Kerrisdale Garden Group is sponsored by the Kerrisdale Community Centre Society.  
Following is the Garden Group's report for September 2017 to September 2018.*

The garden had a full complement of 22 gardeners, although at the end of the year four gardeners decided to relinquish their plots as they moved away from the area. The garden encourages applications from people living nearby to reduce driving.

Garden activities fell into these categories:

1. **Provision of fresh vegetables** to the kitchen at the Kerrisdale Senior's Centre. Large quantities of rhubarb, zucchini and salad greens were among the vegetables donated by members.
2. **Hosting of visits.** The garden is a community garden and invites and positively welcomes visits and tours. In 2018 there were two such tours. One from a KCC Summer Camp, and one from the Young Leaders Group, organized through KCC.
3. **Garden clean-ups** and Annual General Meeting. The members organize at least two work-parties a year. As part of their commitment to the garden, members are required to join in these events. Work performed includes weeding, pruning, tidying up the shed and anything else required to ensure that the garden is inviting and productive. The AGM is a business, social and educational event, and is held at the KCC in November.
4. **Apiary.** In conjunction with a professional beekeeper, Steve, the garden hosts two hives. Some production from the hives is given to each plot holder. In addition, Steve helps by showing visitors how beekeeping is done.

Respectfully Submitted,  
Arjan Grewal and Kathy McKay,  
Board Liaisons to the Kerrisdale Community Garden  
January 2019



# FINANCE COMMITTEE REPORT

## 2017 – 2018

|                                    |                       |                |
|------------------------------------|-----------------------|----------------|
| <b>Active Members:</b>             | Michael Tjaya – Chair |                |
|                                    | Robert Lockhart       | Humaira Akhtar |
|                                    | Melina Hung           | David Mordant  |
| <b>Staff Liaison:</b>              | Lee Tarrant           | Susan Mele     |
| <b>Society Accounting Manager:</b> | Ali Mahdiyar          |                |

The Kerrisdale Finance Committee is a committee appointed by and reporting to the Board of Directors of the Kerrisdale Community Centre Society (KCCS). In addition to reviewing monthly financial statements and monitoring of day-to-day finances, the Finance Committee established two goals in 2017/2018:

- 1) Conduct targeted audit of ActiveNet and compare the samples against known revenue
- 2) Update finance committee's terms of reference

To achieve the goals outlined above, the committee took the following courses of action last year:

- The committee sampled a number of bi-weekly revenue summary and enrollment reports. While for the most part the two reports matched with each other, it was discovered that some revenues generated from aerobic programs had been incorrectly allocated to the exercise room revenues. This error had been rectified on year-end August 2018 financial statement. Furthermore, Ali met with ActiveNet representative in September 2018 to discuss the sales reports and learned a method to filter receipts within a certain 14-day period. Ultimately, the outcome from completing Goal# 1 was acquiring greater understanding of the monthly sales reports from ActiveNet.
- Finance Committee's Terms of Reference was previously approved in August 2009. The finance committee reviewed the original TOR at June 2018 meeting and drafted a revised version. The revised version was then approved by the Board in the same month.

Other achievements of the Finance Committee in 2017-18 include the following:

- Set up an investment account with CIBC Wood Gundy and began the dollar cost averaging process by purchasing diversified Exchange Traded Funds monthly using accumulated surplus earned from interests and unspent balance of unrestricted donations.
- Initiated the formation of the program fees review sub-committee and contributed feedback to the summary report and proposals for the Board.
- Learned about the top ten charity compliance issues from attending a webinar hosted by Charity Village.
- Reviewed the KCCS Program Guiding Principles, which summarizes the relationship between the Society and Park Board staff.

Respectfully submitted,  
Michael Tjaya, Chair

January 2019

# PROGRAM COMMITTEE REPORT

## 2017 – 2018

|                           |                            |   |
|---------------------------|----------------------------|---|
| <b>Committee Members:</b> | Morag Pansegrau – Co-Chair | Oscar Bisnar – Co-Chair                     |
|                           | Fred Jay                   | Daniel Conrad                               |
|                           | Marie-Noelle Savoie        | Keith Stoner                                |
| <b>Community Members:</b> | Jim Hall                   | Corry-Anne Neilands (resigned October 2018) |
| <b>Staff Liaisons:</b>    | Shannon Brown              | Hardeep Bassram                             |
|                           | Austin Su                  | Jen Takai (transferred August 2018)         |

The Kerrisdale Program Committee is a committee appointed by and reporting to the Board of Directors of the Kerrisdale Community Centre Society (KCCS).

### The Program Committee set four goals for 2018:

1. Continue regular quarterly reviews of KCCS programming and program registration—winter, spring, summer, fall—by children, youth, adult and seniors program planners. And, determine the months that such reviews will be agenda items to facilitate staff report planning and agenda planning.
2. Establish a process and a questionnaire for evaluating new programs and instructors by course participants.
3. Determine the feasibility of offering a film series as a program.
4. In the event that KCCS signs the joint agreement and thereby loses membership fees and incurs additional administrative cost, review program revenues and expenses in conjunction with the Finance Committee.

### Goal Progress Report:

1. The Committee receives and discusses these quarterly reviews. The staff submits the quarterly reviews to the appropriate monthly Committee meeting once they have been prepared. The Committee recommends that these quarterly reviews continue using the current format.
2. The revised process and questionnaire for evaluating new programs and instructors by course participants will be piloted in the Spring. After analyzing the pilot project, a recommendation will be made regarding the process and questionnaire to be adopted.
3. A film series as a program will not be offered at the present time.
4. In conjunction with the Finance Committee, certain programs have had modest program fee increases. Every effort was made to ensure that our fees are in line with those of other Vancouver Community Centres offering similar programs.

In addition to the four listed goals, the Executive asked the Program Committee to identify possible new workshops and programs. To assist in this task, a summer student was asked to prepare a research report identifying programs that other Centres across Canada offered, that were not offered by KCCS. A 29-page report titled “Kerrisdale Community Centre Society Programs’ Research Report, July 2018” was produced and passed on to the Program Committee to assist in this task. The Program Committee’s list of suggested new programs and workshops was forwarded to the Board before January, 2019, as requested.

In addition to the aforementioned activities: quarterly brochures were reviewed; new programs were added every quarter by staff; the equipment in the exercise rooms and children’s play area was maintained and items replaced when necessary, and new items were purchased for all age groups; Committee members sat on ad hoc committees such as interviewing staff for summer camps and reviewing programs fees and recommending fee increases; individual instructor requests for wage increase were reviewed; money was allocated for Christmas building decorations.

Respectfully submitted,  
Morag Pansegrau, Co-chair

January 2019



# RENTALS COMMITTEE REPORT

## 2017 – 2018

**Active Members:**

Duncan Ainslie – Chair  
Robert Lockhart

Dave Anderson  
Keith Stoner

**Staff Liaison:**

Susan Mele

The Kerrisdale Rentals Committee is a committee appointed by and reporting to the Board of Directors of the Kerrisdale Community Centre Society (KCCS). The committee met three times during the September 1, 2017 – August 31, 2018 fiscal year.

**Committee Goals:**

The following Rental Committee goals were set for the 2017 - 2018 year:

1. Analyze comparative rental rates at other community centres, churches, and cultural centres.
2. Review all current room rental marketing options used by the Centre to ensure appropriate information, layout, etc., in use.
3. By August 31, 2017 increase rental revenue by 5% from the previous fiscal year. The drop in rental income is slightly less than the gain (21.5%) achieved in the previous fiscal year. A limit in available rental space is considered to be a factor in the fluctuating, but relatively flat annual rental revenues.
4. Inventory all external groups that receive free or subsidized rental space and services that they provide in exchange.

**Achievements:**

Mixed progress was made in relation to the 4 goals above:

1. The committee prepared and reviewed a report on room rental rates comparing Kitsilano, West Point Grey, Dunbar, and Marpole community centres as well as the Scottish Cultural Centre with Kerrisdale Community Centre rates. Based on these data the committee recommended to the Board to raise the rates on three rooms, effective September 1, 2018.
2. A draft report has been prepared and was reviewed. This work is ongoing. Opportunities and costs of external advertising will also be tabulated.
3. Rental revenue to August 31, 2018 was \$26,693 compared to \$32,315 for year ending August 31, 2017. This is a 17% drop in rental revenue for the year.
4. The Committee reviewed a staff report on free room rentals for the period September 1, 2016 – August 31, 2017 (latest available). The Thunderbird club which met 11 times in 2016-17 previously purchased memberships in lieu of rental fees. The club was advised that space requests will now be charged at the normal room rates (memberships are now free to patrons); they have not requested any bookings in 2017-18. The free space provided to the Heritage Fair (a city-wide school academic fair) that has been provided for the past three years was reviewed by the Committee and the Board and it was determined that Heritage Fair had other options, and the significant cost and lost reviews to the Society warranted cancellation of this free service. The Heritage Fair provided the Society with a letter of thanks for hosting them for three years. Other groups receiving free rentals were considered appropriate.

Respectfully submitted,  
Duncan Ainslie, Chair

January 2019



# SENIORS COUNCIL REPORT

## 2017 – 2018

|                               |  |  |  |
|-------------------------------|--|--|--|
| <b>Active Members:</b>        | Anne Monahan – Chair<br>Mary Anne Davies<br>Robert Smith | Patricia Dewsbury<br>Marion Gillett<br>Annette Whitehead | Susan Bell<br>John Lamble<br>Colin Booth |
| <b>Board Representatives:</b> | Morag Pansegrau   Arjan Grewal                           |  |  |
| <b>Staff Liaison:</b>         | Jennifer Takai (transferred August 2018)   Austin Su     |  |  |

The Kerrisdale Seniors Council is a committee of 9 members who are voted in for a 2-year term by Senior members of The Kerrisdale Community Centre Society (KCCS).

The Seniors Council aims and activities in 2018:

1. Every year we aim to create a friendly environment where Seniors can socialize with other seniors. We continued a system which was started in 2016, where people coming into the Seniors Centre who were new to the Centre and did not know other Seniors could be offered a tour of the community centre and an explanation of all the activities. Only one person accepted this offer in 2018. We intend to work on making this service more available to more people.
2. Every year, we aim to create programs to allow Seniors to be more active both physically and mentally including:
  - (a) The puzzle table which was started in 2016 continues to be a big success.
  - (b) The Ukulele Group started in 2016 with a second (beginner) class started in January 2017 and both classes started again in January, 2018. Our teacher was Ms. Carrie Nelson. The joint classes held a very successful concert on December 1, 2018. This was Ms. Nelson's last event with us. Ms. Nelson was very popular and we appreciate her contribution. Our Chair, Anne Monahan, worked hard with Austin Su (Seniors' Programmer) all through December to ensure that ukulele would continue and we could get a new teacher for the Beginner class. Austin found an experienced new teacher who will start on January 19, 2019. Registrations started again in December, 2018. Anne met with many members of the Level II class to suggest that the Level II class members were advanced enough to work without a teacher. It was decided that we would start January and play together for the first quarter of 2019. We will review how this is working out just before the Spring session and see if we want to keep meeting.
  - (c) The Community Centre Ukulele Jam Session organised by Board member, Oscar Bisnar, started on the first Saturday afternoon of each month from 2:45 to 3:45 pm and has been well attended. It was suggested that the event might be moved to the second Saturday of each month but this is under discussion.
  - (d) "Mind Matters" weekly sessions help Seniors to stay mentally alert; these events are very well attended and have been made even more interesting by Angel's hard work in identifying interesting subjects for discussion and for arranging bus runs or other outings at a moderate cost.
  - (e) All Senior exercise programs are well attended. We are discussing the possibility of a space for Seniors separate from the general gym classes.

3. Over the past year many discussions have been held as to whether or not to raise the prices in the Lunch Room and the Coffee Bar. As many of the seniors seem very anxious about prices going up to an out of reach price, the Council and especially Robert Smith (in charge of Finance) have spent many hours studying pros and cons with most members loath to make any increases at all. Susan Mele spent an hour at the December meeting explaining the rules of the Permit to Operate regarding the use of the Lunch Room and accordingly, Robert Smith drew up some statements showing the figures for the expenses of running the Lunch Room with a few increases that we have all agreed on and this will be presented to the Society in January 2019 for their review.

There were a couple of breakdowns on machinery etc. in the kitchen. Congratulations are due to John Lamble, Council Member, for all his efforts in ordering parts and arranging for necessary repairs.

4. The Society signed a new operating agreement with the Park Board. One result is that memberships are no longer required in order to take a Centre program. Another is memberships are still available but at no cost. Council members attended meetings with members of the Executive Board of the Kerrisdale Community Centre Society prior to the start of the 2018-19 year to discuss new program arrangements. New programs which affected the Seniors Centre are:

**(a)** A Lunch Program ticket (a Blue ticket) for \$10.00 each year which authorizes members to be able to purchase lunches. The lunch cards for 10 lunches remains in effect at the same price until new prices are decided upon (see No. 4 above).

**(b)** In addition, a second Program ticket was agreed upon (an Orange ticket) also for \$10.00 called the Social Recreation ticket, which grants people the right to join in all the games which are held in the lobby: bridge, mah-jong, etc., movies and pool all of which were previously free with a seniors' membership in the Society. These programs will continue in 2019 until it is decided whether to continue them or raise the price of each program.

5. The Opera Zone: On the first Sunday of each month musical entertainment is sponsored by the Society Program Committee. An annual \$10 Opera Zone program ticket is now required for entrance to the Opera Zone.
6. Once again, parking at the Centre increasingly becomes more difficult, but as we spent so much effort trying to solve this matter with no success, we have given up on this for the time being.
7. We were sad to lose Jennifer Takai in August when she moved to the new Killarney Community Centre. We have been lucky to get Austin Su as her replacement. Austin is doing a great job; he is learning all our ways and getting along with all of us. He is making such an effort to fit in with "us" - I could say, "us old people", but I won't. Thank you and "great job Austin!"

I think we had a very successful year and although it remains to be seen, I believe senior members of the Society are mostly happy with the new agreement with the Parks Board.

Respectfully submitted,  
Anne Monahan, Chair

January 2019

# **YOUTH COMMITTEE REPORT**

## **2017 – 2018**

### **Active Members:**

|                    |                     |              |
|--------------------|---------------------|--------------|
| Melissa Woo -Chair | Melina Hung         |              |
| Oscar Bisnar       | Marie-Noelle Savoie | Suzi Noetzel |
| Jennae Gedeon      | Johnson Li          | Joshua Yoon  |

### **Staff Liaison:**

Shannon Brown  
Nicole Esligar – (resigned February 2018)  
Nicole Brabant (March – June 2018)  
Nataly Kaufman (commenced September 2018)

The Kerrisdale Youth Committee is a committee appointed by and reporting to the Board of Directors of the Kerrisdale Community Centre Society (KCCS).

The Committee targets youth members in the community, aged 14-19 (likely to be in Grades 9-12). Its role in 2017-2018 was:

1. To provide structure, guidance and support that empower youth to plan, organize, and implement community projects and events which benefit the community
2. To encourage closer collaboration between youth and seniors in the community through knowledge and skill sharing
3. To encourage youth to take on more leadership responsibilities and develop interpersonal skills to help them in their future careers and groups

The Youth Leaders program follows the academic year calendar. Much planning was done during August 2017 for the recruitment of youth members in September and October. Contacts with neighbouring schools, contacting previous students in the program, messages on social media, posters around Kerrisdale Community Centre and its website postings were the key communication channels. With the help of the Youth Program Facilitator, Nicole Esligar, around 20 youth members were recruited. Meetings/workshops were held on most Tuesday evenings between October 2017 and May 2018. The youth were able to learn leadership and project management skills by guiding them to plan and organize different community events, volunteer at the community garden and participate in various workshops. With planning the events each member or group was assigned a different task and responsibility. Listed in order are some of the events, volunteering, and workshops that the Youth Leaders took part in.

### **Food Safe - November 4-12, 2017**

Ten youth leaders completed food safe certification in the fall. Those youth leaders who had received Food Safe helped to prepare simple food for the June 19 Alumni Event.

### **Kerrisdale Community Garden - April 17 and June 5, 2018**

Youth leaders provided service learning in a community garden. There were several opportunities presented by the host Stephen for youth to learn about science- and health-related facts involving plants, bees, food and the operation of a garden.

### **Youth & Technology workshops - Various dates, including April 21, 2018**

The committee identified and focused on one area of knowledge sharing between youth and senior's technology skills in using communication devices such as tablets, smart phones and laptops. At the April 21

workshop, youth worked in pairs to assist each senior, and feedback received from youth indicates that they preferred working in pairs with each Senior, rather than one-to-one.

### **Earth Fest - May 5, 2018**

This was a DIY (Do it Yourself) workshop hosted by the Youth Leaders that was held at Kerrisdale Community Centre. The intent of workshop was to provide different stations that show how to promote nutrition and reduce one's carbon footprint in the areas of body products, shopping and gardening. There were 25 visitors to Earth Fest (13 children, 12 adults), a few of the families took time with all 4 of the stations.

### **Alumni Event - June 19, 2018**

The overarching intent of this event was to raise awareness within the Kerrisdale community about environmental issues and to present practical ideas about how people can reduce their carbon footprint. This information was presented through presentations and facilitation of games by the youth leaders. This event was also an opportunity for the Youth Committee and Youth Leaders to look back at all the events planned, how they gave back to the community and what they learned in the process. The youth did very well with this event in terms of planning, presentation and facilitation.

In late August, the committee welcomed Nataly Kaufman as the new Youth Program Facilitator who has since been developing workshops/talks/activities/reports along our theme of creating more leadership opportunities for the youth leaders with the youth group recruited in September/October 2018.

Respectfully submitted,  
Melissa Woo, Chair

January 2019



## ***Watch Out for Garbage & Weed Busters...***

A group of over 25 Kerrisdale youth leaders recently took up garbage bags, gloves and tools, and started cleaning part of the Arbutus Greenway between the Kerrisdale Community Centre (KCC) and the Kerrisdale Community Garden at the junction of 60<sup>th</sup> Avenue West and West Boulevard.

Upon arrival at the garden, they exchanged their cleanup tools for shovels, spades and wheelbarrows, and began weeding and clearing weeds and dead branches to prepare the ground for winter and spring.

While the outing took less than two hours, the youth leaders described the physical exercise as "exhilarating, educational and rewarding". They have learnt to be even more mindful of the need to keep the environment clean, to care for nature and to do what they can to make the community a better place for everyone.

A similar outing will be scheduled for Spring 2019.

The activity is part of KCC's on-going Youth Leaders Program led by Nataly Kaufman. The Program is an initiative of the Kerrisdale Community Centre Society's Youth Committee.



# SUPERVISOR OF RECREATION SERVICES REPORT

## 2017 – 2018

The year began with an open house event. There were a variety of free activities and prizes to be won. Many board and staff members were on hand to help out and enjoy meeting community members.

Due to tragic deaths from an ammonia leak incident in Fernie, a lot of the year involved visits from WorkSafe and Technical Safety BC to ensure community arenas were operating safely. The Cyclone Taylor Kerrisdale Arena met all orders identified and due to aging equipment had the chiller replaced.

The Humboldt Hockey team also suffered a tragic loss and the centre participated in sticks out and jerseys for Humboldt.

I attended a number of conferences this year, the Seniors Summit in Surrey, BCRPA conference in Vancouver, a session on liability issues relating to pools at the Richmond Oval and a Refrigeration Awareness Course at the Langley Arena. These learning opportunities provide me with valuable information to support the work I do at Kerrisdale.



The park board VanSplash project looking at aquatic services in Vancouver concluded with a number of recommendations. The VanPlay project which will recommend a park and recreation 25-year master plan was launched.

Due to some additional funding, a number of maintenance items were completed. These were upgrades to the direct digital controls for the centre, an auto door sensor added to the pool door and another updated water fountain in the lobby.

The centre was also successful in receiving some neighbourhood matching funding to beautify the West Boulevard entrance and garden area. This project is almost complete. Additional funding was secured to allow for some upgrades to bike racks and sidewalks.



The centre supported the Winter Olympics by wearing red and activating the living room concept.

A royal tea in honour of Harry and Megan's wedding was held and five new inflatables were purchased for the play palace program.

The most important highlight of this year was the signing of the Joint Operating Agreement between the Kerrisdale Community Centre Society and the Park Board. I appreciate all the time and energy members of the board and executive spent in trying to come to a resolution that was in the best interests of its community. I look forward to our continued working relationship.

Thank you to all the staff, instructors and volunteers who truly make Kerrisdale Community Centre, the heart and home to many.

Respectfully submitted,  
Susan Mele

January 2019



# CENTRE PROGRAMMERS' REPORT

## 2017 – 2018

This has been a very busy and eventful year in the community centre full of special projects and adding additional new programs and events.

This year, consistency was maintained in staffing at the main centre. Shannon Brown remained the Programmer II responsible for preschool, children and youth programs and Hardeep Bassram remained the Programmer II responsible for adult programs, martial arts and the exercise room. Austin Su continued with the Program Assistant III who is responsible for birthday parties, volunteer coordination, family special events and assisting Programmers with general tasks. In August 2018, Austin Su was the successful candidate who took over the role of the Seniors Centre Programmer as Jennifer Takai transferred to Killarney Community Centre. Derek Linwood was the successful candidate hired in November 2018 for the Program Assistant III role.

The Fall 2017 season was very busy with many special events around the Centre such as: our annual Halloween Carnival, Pumpkin Carving, Breakfast with Santa and Gingerbread House Making. We hosted an Open House event in September which gave members an opportunity to try new programs and see what the centre has to offer. The event also had live entertainment, light snacks and refreshments and a chance to meet the Kerrisdale staff and board members. During the holiday season we held Winter Break Daycamps which were sold out, as well as other holiday programs such as baking, crafts & stories. The KCC Youth Leaders in Action hosted Santa's Workshop event, activities included holiday themed arts & crafts and games. These events & camps were well attended and we received positive feedback.

In the Winter 2018 season we hosted Kerrisdale's 3<sup>rd</sup> Annual Family Day event. The event was funded by BCRPA as we were approved for a \$1000.00 grant. The event included bouncy castle, crafts, games, mini golf and play equipment. Spring Break was a fun filled two weeks with 60 children attending the Safaris Day Camp. Activities included bowling, Science World, indoor rock climbing, bowling, ice skating and much more! We also had a variety of specialty camps: dance, art, pottery and Lego.

This year we continued to expand our course offerings by adding a variety of new programs for all age groups including:

Preschool: Gymnastics, family yoga, baking, science, mini Olympics and music camps (ukulele, piano & singing)

Children: Lego® for girls, science for kids, Sportsarama for Kids, voice lessons, stories & yoga and Kung Fu

Youth: Ballet Choreography, Toastmasters Group and Kung Fu

Adults: Low pressure core tone, perspective drawing, watercolour painting, smart phone & tablet workshops, sleek & strong fitness, intro to tap dance, acrylic painting and mandarin. New and very popular is the noon hour Zumba on Thursdays.

In the Spring 2018 season we held our annual Easter Eggstravaganza event which included Easter treats, bouncy castle, games & crafts. This event was well attended and we look forward to offering more family-friendly events in the coming spring season. The KCCS Youth Leaders in Action program hosted a free Earth Day event. An afternoon of youth-led workshops to promote sustainable living! Patrons learned how to make biodegradable plant pots, nutritious snacks, reusable bags and DIY body products.

In the summer of 2018, we received the Canada Summer Jobs Grant for the summer Daycamp program. Genevieve Moum returned as the Summer Safaris Daycamp Manager who oversaw two successful camps: Summer Safaris for 6-10 years and Youth Camp for 11-16 years. We had 6 returning leaders and 3 new leaders who all delivered various skills sets that complimented the team well. Campers went on out-trips around the

Lower Mainland and participated in crafts, games, swimming and other activities each day. Various out trips included visits to Playland, Vancouver Aquarium, Kerrisdale Play Palace, Science World, Maritime Museum, Eco Dairy Farm and paddle boating at Deer Lake Park. The new out trips this summer for the campers was Escape Room, Greater Vancouver Zoo and a cake pop workshop. The Annual Sandcastle Competition at Spanish Banks was also a fun event for campers and leaders. The camp season was a great hit with the kids and their parents which was demonstrated in the overwhelming attendance each week! Overall, with the Summer Safaris Camp we were 97.2% full for the entire summer and 94.2% for the Youth Adventure Camp. Our outdoor tennis camps at Elm Park were also very popular; every week was near full capacity. We also added week-long pickleball camps for adults & seniors which were sold out every week.

The Exercise Room and Core and Stretch Room continued to be well utilized this year. Major purchases were made; a treadmill, recumbent bike and power mill stepper.

A few program highlights from this past year with consistent enrollments include;

#### Preschool

Parent & Tot gym, Music together, Sportsarama, Baking/Cooking classes and themed art classes.

#### Children

Private Reading tutor (Let's Boost Reading), Tae kwon do, Wushu, Hip Hop, Fundamental Drawing, Pro-D Daycamps, Lego & Science programs, and sports programs (including; Badminton, Basketball, Floor Hockey, Soccer & Volleyball).

#### Youth

Basketball for Girls, Babysitting Course, Watercolour, Karate, Toastmasters & the seasonal Youth Volunteer Orientation.

#### Adult

Exercise Technique workshops, Callanetics, Polynesian Dance Workshops, Exercise Room Combo classes, Ballroom Dance, Essentrics, Pottery, Kickboxing, Adult Sports (Basketball & Pickleball), 9am Group Fitness classes, Zumba/Zumba toning and Creative Drawing & Painting

#### Mixed Ages

Aerobics, Tennis, Pottery & Music Lessons; Flute, Piano, Violin, Guitar & Saxophone

We would like to take this opportunity to thank the Board of Directors and the members of the Program Committee for their ongoing support throughout this busy year. We would also like to thank the staff, volunteers and hundreds of dedicated instructors, who continue to make Kerrisdale one of the most exceptional community centres in Vancouver.

Respectfully submitted,

Shannon Brown & Hardeep Bassram  
Recreation Programmers  
January 2019



# KERRISDALE ARENA PROGRAMMER'S REPORT

## 2017 – 2018

### ICE RINK

Fall 2017 had a low turnout for our staff shift pick. As a result, we had to trim lessons down. We continue to run hiring rounds throughout the year. We have conducted 5 rounds since June 2017, yielding 41 new staff into the city-wide pool.

### SKATING LESSONS

|                   | # Instructors<br>on Sunday | # Lesson<br>Spaces | # Enrolled | Fill % | Notes   |
|-------------------|----------------------------|--------------------|------------|--------|---|
| Fall 2017 Set 1   | 4                          | 408                | 266        | 65%    |   |
| Fall 2017 Set 2   | 5                          | 445                | 312        | 70%    |   |
| Winter 2018 Set 1 | 5                          | 469                | 375        | 79%    | Typically, high numbers after Christmas Break |
| Winter 2018 Set 2 | 6                          | 510                | 327        | 64%    | Spring Break                                  |

These statistics include all skate lesson classes and private lessons. All sets were six weeks in duration beginning in October and ending in March.

The Kerrisdale Business Association graciously sponsored the Halloween 2017, Christmas Holiday 2017 and Family Day 2018 Free Skates once again. All events were well attended. The KBA generously covers all expenses for these open skate events as well as provides free cookies, compliments of Moore's Bakery.

### PLAY PALACE

In 2018 new additions to the Play Palace included: 5 new inflatables, new blue foam dividers, new signage for height requirements, wall stickers to enhance preschool area and a layout change to reduce traffic flow through the preschool area. All financial reporting and details of the Play Palace operations can be found in the 2018 Play Palace Annual Report which was presented at October board meeting.

### DRY FLOOR

Kerrisdale Arena hosts many dry floor events throughout the year. The Antique Fair is held two weekends per year at the Arena. As usual, these popular events are well attended.

Below are events the Kerrisdale Arena dry floor hosted in 2017/2018:

April 6-8, 2018 - Antique Fair  
April 10-Aug 30, 2018 - Kerrisdale Play Palace season  
April 28, 2018 - Kerrisdale Days Parade Marshaling  
May 20, 2018 – Shaughnessy 8K Run Start/Finish Line  
Aug 31-Sept 2, 2018 – Antique Fair

Respectfully submitted,  
Maegan Montemayor  
Recreation Programmer, Regional Rinks

January 2019



# **KERRISDALE POOL REPORT**

## **2017 – 2018**

### **MAPLE GROVE POOL**

Maple Grove Pool had a good season. The pool was scheduled to open for 81 days. Due to poor weather conditions, we were closed for only 5 days. There were a lot of similarities to previous seasons. In June, our primary user groups were elementary groups. In July, due to hot weather, we were very busy especially on the weekends. In August, we were affected by the forest fire and due to the air advisory, our admission and concession sales were below expectation. Because of the low attendance due to the forest fires, we had plenty of items remained at the end of the season. There were over \$3,000 worth of items which was considered as waste. A very limited amount of credits were returned. Because of this, 2019 season will once again be revisited to minimize lost. Washroom cleaning was one of the continuous battles we faced. While it is not a new concern, we will continue to provide our recommendation to increase cleaning to a few times a day especially during hot and sunny weather. Maintenance of the outdoor washroom facility is the year around responsibility of a different Park Board work group and because of that reason; it can be tricky to arrange for proper but inconsistent cleaning.

Society sponsored Music in the Park (Fridays in July) and Maple Grove Day were well attended. Participants and community members continue to benefits from such generous contribution.

### **KERRISDALE POOL**

The Kerrisdale pool had a busy year. Similar to other pools in lower mainland, we suffered from staffing issue especially in aquafit. With that being said, our team continues to thrive every week as we host 15 aquafit classes with different variations such as deepfit, shallow water aquafit, and range of motion (ROM). They are very popular and well attended.

Rentals and swimming lessons continue to bring in expected revenue. In 2018, we had 3,570 individual students who took lessons from Kerrisdale (increased from 3,077 participants in 2017). This is mainly due to the shorter closure in the summer and we were able to provide an additional 4 weeks of lessons in the summer while removing 2 weeks of lessons from September to accommodate for a shorter shut down.

In 2018, thanks to the generous contribution, Kerrisdale Pool was able to host social events such as Valentines Tea, Summer Potluck, and Christmas Pot Luck. These events were well attended and greatly appreciated by community members and aquafit participants.

Respectfully submitted,  
Bernard Lee, Pool Programmer

January 2019

# **SENIORS CENTRE PROGRAMMER'S REPORT**

## **2017 – 2018**

The Senior centre had gone through a major staff change this year. Jennifer Takai accepted the Seniors Programmer position to Killarney Senior Centre in July. Jennifer spent 10 years at Kerrisdale in both the pool and as the Seniors Centre Programmer. She will be dearly missed. Austin Su was the successful candidate for the Seniors Centre Programmer position. He comes to us from the Program Assistant III position at Kerrisdale.

The kitchen also saw some change in staff. Josephine has found work elsewhere but James Ng has stepped in to replace her on Thursdays & Saturdays. Jack Tse has returned back to his regular hours which has brought some much-needed stability to his position. The dishwasher experienced some mechanical difficulties but because of John Lamble's project of purchasing parts to have "on hand", the repair was done quickly with minimal impact on the lunch program as compared to past years.

New this year was the addition of a Changing Aging Summer program. We have been trying to accommodate this program for many years as the seniors have been requesting the continuation of it over the summer. This was the first time that we had adequate room space for the program. Enrollment for the program was 86% full. The Ukulele Sing Along was new this year and they had great attendance with this program. Thanks to Oscar, Anne and Carrie Anne for initiating the sing-alongs. Chair Yoga, Ukulele, Changing Aging and Adventures with Watercolour continue to be some of our most popular programs.

The 90's tea was very well attended with 75 — Historic Melodies performed old time favourites and had the entire crowd singing along. Longstanding member, Mary Dopson, celebrated her 100th birthday with room full of family and community members.

Brendan McCracken was recognized by the Society as The Volunteer of the Year. He was awarded at the annual Christmas party and the Christmas Special Lunch. Brendan's commitment to the seniors' lunch program is invaluable.

Ali Mahdiyar developed a more streamline system in generating the revenue and expense report for the Seniors fundraising account. Robert Smith from the Seniors Council also developed a user-friendly report that has been presented at the council meetings.

I would also like to recognize the amazing volunteers we have at the Seniors Centre. The Council has been very busy ensuring that the centre remains a vibrant and relevant place. The book/sales and raffle have been thriving under the tutelage of Susan Bell. Bernie Percy and her group of volunteers do outstanding work at the Boutique. Mary Anne and the Funcrafters work hard all year long providing pin-ons and more for our special lunches. Yvonne Davis has been producing the Monarch each month and making it look modern and sleek. Colin Booth was our "special guest" at the Christmas lunches. I am so appreciative of the work that each one of them does for our seniors and centre.

The seniors front desk staff also keep the centre operating smoothly and each one brings something special to the centre. They try to get to know each senior and make each person feel welcome into the centre. The support from the centre staff is also vital in helping us operate. I would also like to acknowledge the Kerrisdale Society for their continued support because without them, we would not be able to offer the multitude of programs and services.

Respectfully submitted,  
Austin Su, Seniors Programmer

January 2019